

Government of Jammu & Kashmir

Housing & Urban Dev. Department

Civil Secretariat

Srinagar/Jammu

jkalerts.com

ADVERTISEMENT NOTICE

Dated: - 21 -06-2018

The Housing & Urban Development Department, Govt. of Jammu & Kashmir is a State Nodal Agency for implementation of Swachh Bharat Mission in the urban areas of the State. For this purpose, the Department has established a Project Implementation Unit which is providing technical support to State Implementing Agencies. In the recent past Financial expert who was working in PIU has resigned and the post has fallen vacant. In order to fill the post of Financial Expert, applications are invited from the permanent residents of J&K State for the engagement of the Financial Expert on contractual basis as detailed hereunder:-

Expert Required:-

1. Financial Expert(SBM)

The terms and conditions are as under:-

1. The position are of contractual nature initially for one year, renewal of which shall be considered subject to continuation of scheme. No candidate shall have any right to continue on the said position whatsoever the circumstance may be.
2. The candidates are required to submit application on prescribed form, alongwith requisite documents and experience certificates of relevant field.
3. Applications duly filled in shall be deposited either in person or by Regd. Post in the office of Joint Director (P&S) Housing & Urban Dev. Department, Civil Secretariat, Srinagar (Room No. G/16) alongwith the Bank Draft amounting to Rs.500/- in favour of **Mission Director, Swachh Bharat Mission, J&K** by or before **10th of July 2018.**
4. Remunerations, Qualifications/Experience required are given in **Annexure A** and is also available on the official website of Housing & Urban Dev. Department, J&K www.jkhudd.gov.in. jkalerts.com
5. Application Form(s) incomplete in any manner shall be liable for rejection without assigning any reason thereof.
6. Application Forms with over writings/mutilated entries or accompanying fake/forged documents shall be liable to be rejected with or without penalty besides shall attract criminal proceedings.

7. Any qualification/experience acquired after the last date of submission of application form shall not be taken into account.
8. The prescribed qualification reflects the bare minimum requirement of the job and mere possession thereof shall not entitle a candidate to be called for interview.
9. The candidate will be shortlisted on the basis of academic merit & experience if the number of applicants is large.
10. The filling of vacancy through contractual appointment is subject to availability of funds from Govt. of India under Swachh Bharat Mission.
11. If the performance of any contractual appointee is not found satisfactory, the H&UDD shall have right to terminate the contract before the expiry of two years, with one month's prior notice to the contractual appointee.
12. The H&UDD reserves the right to accept or reject all or any application Form and shall be at liberty to relax age, qualification and experience in case of deserving candidates.

Sd/-
Mission Director, Swachh Bharat Mission/
Financial Commissioner.
Housing & Urban Dev. Department.

No: -HUD/PMU/SBM/09/2016.


Dated: - 21 -06-2018.





Annexure- A to Advertisement Notice Dated :- 21-06-2018

S. No.	Name of the Post	No. of Posts	Location-wise breakup of posts	Honorarium per month (Tentative)	Educational Qualification, Experience & Age.
3	Financial Expert	01	J&K H&UDD - 01	Rs. 70,000/- (Negotiable)	M.Com/MFC/MBA (Finance) with professional qualification in Chartered Accountancy/Associate Company Secretary ship and 3 years of relevant work experience. Preference shall be given to candidates having adequate experience in Chartered Accountancy jkalerts.com Age as on 01.01.2018: Not more than 60 years.

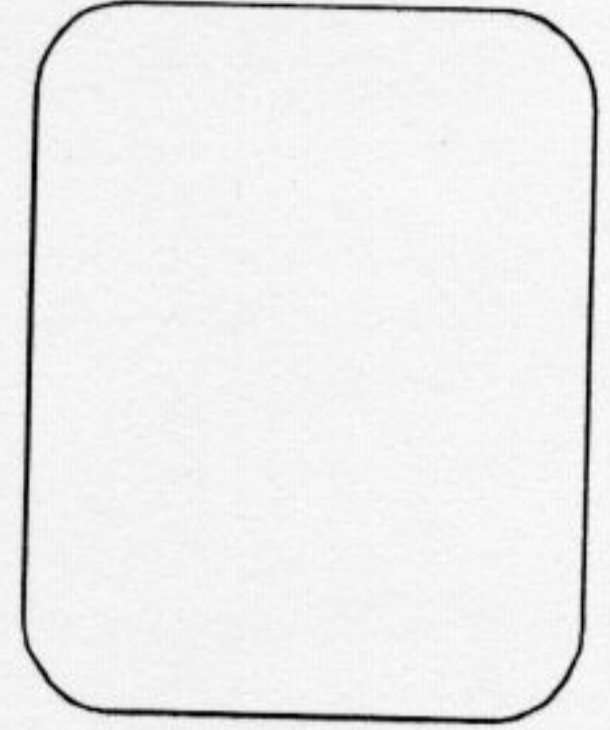


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APPLICATION FORMAT

Post Applied For: _____

1. Location applied for : _____
2. Name of the Applicant (Block Letters) _____
3. Father's /Husband's Name: _____
4. Date of Birth (DD/MM/YYYY) _____ Age (as on 1.1.2018) _____
5. Permanent Residential Address: _____
6. Address for Communication: _____
7. Contact No. (Phone _____ Mobile No. _____
Email ID. _____



8. EDUCATIONAL QUALIFICATION (Details of Degrees from Matriculation)

S.No	Qualification	Board/University	Year of Passing	Maximum Marks	Marks Obtained with %age
1					
2					
3					
4					
5					
6					

9. EXPERIENCE:

S.No	Organization	Designation	Employer's contact (HR details)	Duration		Total Experience
				From	To	
1						
2						
3						
4						
5						

10. PROJECT HANDLED:

S.No	Organization	Project	Period	Brief Note

11. Achievements & Honours (if any)

Dated:

Place:

Signature of the Applicant

Enclose self-attested copies of:

1. Detailed Resume
2. Permanent Resident Certificate
3. Matriculation Certificate (DOB Certificate)
4. Marks Card of all examinations
5. Educational Qualification Certificates
6. Experience Certificate
7. Salary Certificate.
8. NOC from previous employer (required at the time of engagement)