

# Central Administrative Tribunal Srinagar Bench

## Old Assembly Complex, Shergarhi, Jahangir Chowk, Srinagar 190001.

### VACANCY CIRCULAR

**Subject:- Filling up of 02 posts of Staff Car Driver, Group 'C' (Non-Gazetted) in the Central Administrative Tribunal, Srinagar Bench, Srinagar on regular basis.**

It is proposed to fill up two (02) posts of Staff Car Driver (Ordinary Grade) (01 SC & 01 ST category) in Level-2 of Pay Matrix (Rs.19900-63200) (Pre-revised (Rs. 5200-20200 with Grade pay of Rs. 1900) in the Central Administrative Tribunal, Srinagar Bench, Srinagar.

The following are the conditions stipulated for the post of Staff Car Driver:-

01.	Age limit	Between 18 and 31 years (including usual relaxation to SC/ST of 05 years). (Relaxable in case of employees of Central Government or State Government or State High Court or Supreme Court and the District Courts including the employees of the CAT, upto the age of 40 years).
02.	a. Essential qualifications required. b. Desirable:-	1. Possessing a valid Driving License for LMV. 2. Knowledge of Motor Mechanism (The candidate shall be able to remove minor defects in vehicle). 3. Experience of driving motor car for at least three years. 4. Pass in Matriculation or equivalent. Three (03) years as Head Guard or Civil Volunteers.
03.	Place of posting	Srinagar. (However, the post of Staff Car Driver carries the liability of All India transfer).
04.	Mode of Examination	(I) The preliminary Test / Objective Type (Written) Test will be conducted in General Maths, GK, Current Affairs, Logical Reasoning, Driving Symbols and Simple RTA Rules for 100 marks with negative marking. 1 mark will be awarded for each correct answer and 1/3 mark will be deducted for every wrong answer. (II) The candidate qualifying the Preliminary Test / Written Test may be called for Trade Test / Driving Test. (III) The final merit will be prepared in respect of the qualified candidates by giving 40% weightage to the marks obtained in the Preliminary Test / Written Test and 60% weightage to the marks obtained in the Trade Test / Driving Test
05.	Place of Examination	Srinagar.

The candidates with the aforesaid age / qualifications, who are interested to apply for the post, may submit their application in the enclosed Proforma to the Deputy Registrar, Central Administrative Tribunal, Srinagar Bench, Srinagar on or before 01.06.2023. The incomplete applications and applications received after due date will not be considered. Mere issuance of admit card or qualifying the Written Test / Trade Test does not confer any right by the candidate to claim employment. The jurisdiction shall be Srinagar for all purposes

**PROFORMA OF APPLICATION TO THE POST OF STAFF CAR DRIVER (ORDINARY GRADED (SC / ST )**

1.	Name (in Block letters)	
2.	Father's name	
3.	Address- Mobile No. Email ID.	
4.	Age and Date of Birth	
5.	Educational / Other qualifications	
6.	Religion and Caste	
7.	Whether belongs to SC/ST	
8.	Aadhar No (enclose copy)	
9.	Details of previous service (proof required)	
10.	Whether holding a valid Driving License and the date upto which it is valid	
11.	Employment Registration No. and Name of Employment exchange.	
12.	Details of experience, if any.	

**DECLARATION****Signature of the Candidate.**

I hereby declare that the information submitted above is true and correct to the best of my knowledge and belief and I have not suppressed any information thereby causing me ineligible for the appointment.

Ends:-

**Signature of the Candidate.**

Enclose self attested copies of:-

1. Aadhar Card.
2. Valid Driving License.
3. Educational Qualifications.
4. Experience Certificate.