



**NOTIFICATION FOR 100 – POST(S) OF PROJECT ENGINEER(S) / OFFICER(S) ON FIXED TERM (CONTRACT) BASIS**

**Bharat Dynamics Limited (BDL)**, a Miniratna Category-I Public Sector Enterprise, was incorporated in the year 1970 under the Ministry of Defence (MoD), Government of India. A pioneer in the manufacture of Anti - Tank Guided Missiles, today, BDL has evolved as a conglomerate, manufacturing ATGMs of later generations, Strategic Weapons, Launchers, Underwater Weapons, Decoys and Test Equipments and other sophisticated equipments vital for the Defence of the Country and is amongst a few Industries in the World having capabilities to produce State of the Art Guided Weapons Systems.

**Bharat Dynamics Limited (BDL)** invites applications from the eligible candidates for the following **100 Post(s) on FIXED TERM (CONTRACT) BASIS** for Office(s) / Unit(s) located at Corporate Office (Gachibowli) – Hyderabad, Telangana / Kanchanbagh Unit – Hyderabad, Telangana / Bengaluru, Karnataka / Bhanur Unit – Sangareddy, Telangana / Visakhapatnam Unit, Andhra Pradesh / Kochi, Kerala / Mumbai, Maharashtra.

**100 VACANCIES – CATEGORY-WISE BREAK UP OF POST CODE & NAME**

Post Code	Post Name	No. of Post(s)	Place of Posting	Reservations
101-POHRC	Project Officer(Human Resources)	1	Corporate Office, Hyderabad, Telangana State	UR : 45 SC : 15 ST : 07 OBC(NCL) : 23 EWS : 10  <u>PwBD</u> VI-02 HI-02 OI-01 MD-01
102-POBDC	Project Officer(Business Development)	2		
201- PEECK	Project Engineer(Electronics)	17	Kanchanbagh Unit, Hyderabad, Telangana State	
202-PEMEK	Project Engineer(Mechanical)	19		
203-PECSK	Project Engineer(Computer Science)	4		
204-POHRK	Project Officer(Human Resources)	1		
205-POFNK	Project Officer(Finance)	1	Bengaluru-Karnataka.	
301- PEECKB	Project Engineer(Electronics)	3		
302- PEMEKB	Project Engineer(Mechanical)	2		
303- PECSKB	Project Engineer(Computer Science)	2		
304- POHRKB	Project Officer(Human Resources)	1		
401-PEECB	Project Engineer (Electronics)	11	Bhanur Unit, Sangareddy Dist., Telangana	
402-PEMEB	Project Engineer (Mechanical)	8		
403-PECEB	Project Engineer (Civil)	2		
404-PECSB	Project Engineer (Computer Science)	2		
405-PEEEB	Project Engineer (Electrical)	2		
406-PECHB	Project Engineer (Chemical)	6		
407-POHRB	Project Officer(Human Resources)	1		
408-POFNB	Project Officer(Finance)	1		
501-PECSV	Project Engineer (Computer Science)	1	Visakhapatnam Unit, Andhra Pradesh	
502-PEECV	Project Engineer (Electronics)	3		
503-PEMEV	Project Engineer (Mechanical)	4		
504-POHRV	Project Officer(Human Resources)	2		
505-POFNV	Project Officer(Finance)	1		
601-PECSVK	Project Engineer (Computer Science)	1	Kochi, Kerala	
602-PEECVK	Project Engineer (Electronics)	1		
701- PEMEVM	Project Engineer (Mechanical)	1	Mumbai, Maharashtra	
<b>Total</b>		<b>100</b>		

**Abbreviations Used:** UR= Un-Reserved, SC=Scheduled Caste, ST=Scheduled Tribe, OBC (NCL)=Other Backward Caste (Non Creamy Layer), VI- Visually Impaired, HI-Hearing Impaired, OI-Orthopedically Impaired, MD-Multiple Disabilities.

**4% Reservation for Persons with Benchmark Disability (PwBD):** Out of above 100 vacancies, the number of vacancies reserved for Persons with Benchmark Disability (**PwBD**) is **06** i.e. **02** Vacancy earmarked for (a) Blindness and Low Vision (**VI**), **02** Vacancy earmarked for (b) deaf and hard hearing (**HI**), **01** Vacancy earmarked for (c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy (**OI**) and **01** Vacancy for autism, intellectual disability, specific learning disability and mental illness or Multiple Disabilities (**MD**) [Please refer para-3.8 below - Quantum of Reservation of DoPT OM No. 36035/02/2017-Estt.(Res), dated 15<sup>th</sup> Januray,2018 and subsequent amendments, if any].

### 1.0 UPPER AGE LIMIT / AGE RELAXATION

- 1.1 **Project Engineer / Project Officer:** Maximum Age limit for Un-Reserved/ EWS Categories is **28 Years** as on **10-05-2023**.
- 1.2 Maximum age limit is relaxed by 05 years for SC & ST, 03 years for OBC-NCL, 05 years for PwBD (UR), 08 years for PwBD (OBC-NCL) and 10 years for PwBD (SC/ST) candidates.
- 1.3 Maximum age relaxation by 05 years is applicable for Ex-Servicemen & Commissioned Officers (including ECOs / SSCOs) subject to rendering minimum 05 years' service in Armed Forces and fulfillment of other conditions prescribed by Govt. of India.
- 1.4 Maximum age limit is relaxed by 05 years for candidates who are ordinarily been domiciled in Jammu & Kashmir between 01.01.1980 and 31.12.1989 on submission of domicile certificate.

### 2.0 JOB SPECIFICATION(s) / QUALIFICATION PERCENTAGE RELAXATION & EXPERIENCE

Name of Post	Project Engineer (Mechanical)
Essential Qualification	First Class (60%) in BE/ B.Tech/ B.Sc Engg.(4 years) / Integrated M.E. / M.Tech. course or equivalent from AICTE approved Institute / University
Disciplines of Engineering considered as equivalent by BDL	1. Mechanical Engineering; 2. Industrial and Production Engineering; 3. Mechanical Production and Tool Engineering; 4. Production Engineering; 5. Production Technology Manufacturing Engineering; 6. Production and Industrial Engineering; 7.Manufacturing Technology; 8. Aerospace Engineering; 9. Aeronautical Engineering
Field Experience	Should have <b>minimum one-year</b> post qualification experience in <ul style="list-style-type: none"> <li>• Component Manufacturing / Assembly of systems &amp; sub-systems / Production Planning &amp; Control / Purchase of various parts / Material handling &amp; Inventory Control / Customer handling &amp; Product Support / CAD / CAM – Software / Quality Assurance process such as Qualification and screening procedure for various Requirements, Inspection process, Co-ordination with Customer for Inspection Offering &amp; Clearances, etc..</li> <li>• Preparation of cost estimates, tendering, contract management / Experience in Microsoft Office Tools based drafting for documentation will be an added advantage. Exposure in ERP-SAP modules will be added advantage.,etc.</li> </ul>
Name of Post	Project Engineer (Electronics)
Essential Qualification	First Class (60%) in BE/ B.Tech/ B.Sc Engg. (4 years) / Integrated M.E. / M.Tech. course or equivalent from AICTE approved Institute / University
Disciplines of Engineering considered as equivalent by BDL	1. Electronics Engineering; 2.Electronics & Communication Engineering; 3. Electronics & Instrumentation Engineering; 4. Electronics Design & Technology Engineering; 5. Applied Electronics Engineering; 6. Electronics & Telecommunication Engineering; 7. Electronics & Control Engineering
Field Experience	Should have <b>minimum one-year</b> post qualification experience in <ul style="list-style-type: none"> <li>• Radio Frequency (RF) subsystems / Embedded Systems / Digital signal processing / Image Processing / Power Electronics Design / Assembly / Testing / Using Test Instruments like Network Analyzer / spectrum analyzer / Signal generations / RF Power meters / updating stores database / Quality Assurance processes such as Qualification and Screening Procedures for various Inspection processes, Co-ordination with Customers for Inspection Offering &amp; Clearances.</li> <li>• Preparation of project documents, product documents, Test Plans, Acceptance Test Procedure documents, technical handbooks / manuals with sufficient experience in the usage of Microsoft Office Tools will be an added advantage.,etc.</li> </ul>

Name of Post	Project Engineer (Electrical)
Essential Qualification	First Class (60%) in BE/ B.Tech/ B.Sc Engg. (4 years) / Integrated M.E. / M.Tech. course or equivalent from AICTE approved Institute / University
Disciplines of Engineering considered as equivalent by BDL	1. Electrical Engineering; 2. Electrical & Electronics Engineering 3. Electrical, Instrumentation & Control Engineering
Field Experience	<p>Should have <b>minimum one-year</b> post qualification experience in</p> <ul style="list-style-type: none"> <li>• Operation / maintenance of Electrical installations such as 11 KV receiving station / Cabling work, Control Panels, Understanding of Electrical Drawings, measurements and billings, Work estimation and execution.</li> <li>• Quality Assurance processes such as Qualification and Screening Procedures for various Inspection processes, Co-ordination with Customers for Inspection Offering &amp; Clearances etc. will be an added advantage.</li> <li>• Preparation of project documents, product documents, Test Plans, Acceptance Test Procedure documents, technical handbooks / manuals with sufficient experience in the usage of Microsoft Office Tools will be an added advantage.,etc.</li> </ul>
Name of Post	Project Engineer (Chemical)
Essential Qualification	First Class Degree (or 5-year integrated course) in Chemical Engineering or in relevant field from recognized Universities/ Institution or equivalent course (or) First Class M.Sc (Chemistry/ Explosive Chemistry)
Disciplines of Engineering considered as equivalent by BDL	Chemical Engineering / M.Sc (Chemistry)
Field Experience	<p>Should have <b>minimum one-year</b> post qualification experience in</p> <ul style="list-style-type: none"> <li>• Operation / maintenance of Chemicals receiving station / Storage, Safety Precautions, Understanding of Chemical compositions, measurements and billings, Work estimation and execution.</li> <li>• Quality Assurance processes such as Qualification and Screening Procedures for various Inspection processes, Co-ordination with Customers for Inspection Offering &amp; Clearances etc. will be an added advantage.</li> <li>• Preparation of project documents, product documents, Test Plans, Acceptance Test Procedure documents, technical handbooks / manuals with sufficient experience in the usage of Microsoft Office Tools will be an added advantage.,etc.</li> </ul>
Name of Post	Project Engineer (Computer Science)
Essential Qualification	First Class (60%) in BE/ B.Tech/ B.Sc Engg. (4 years) / Integrated M.E. / M.Tech. course or equivalent from AICTE approved Institute / University
Disciplines of Engineering considered as equivalent by BDL	Computer Science Engineering
Field Experience	<p>Should have minimum one-year post qualification experience in</p> <ul style="list-style-type: none"> <li>• Software development in C++, JAVA, PYTHON, QT and PLSQL, Database Programming. Artificial Intelligence / Big Data Analytics Technologies.,etc.</li> </ul> <p><b>Desirable:</b> Exposure in ERP-SAP modules / ABAP / Computer Networking.</p>

Name of Post	Project Engineer (Civil)
Essential Qualification	First Class (60%) in BE/ B.Tech/ B.Sc Engg. (4 years) / Integrated M.E. / M.Tech. course or equivalent from AICTE approved Institute / University
Disciplines of Engineering considered as equivalent by BDL	Civil Engineering
Field Experience	<p>Should have <b>minimum one-year</b> post qualification experience in</p> <ul style="list-style-type: none"> <li>• Civil Engineering areas like Design, Developing and Executing Construction Project. Determine budget, schedule, manpower, material and equipment requirements to executive construction project. Analyze construction problems and recommend corrective actions. Order and stock construction materials to avoid shortage.</li> <li>• Preparation of project documents, product documents, Test Plans, Acceptance Test Procedure documents, technical handbooks / manuals with sufficient experience in the usage of Microsoft Office Tools will be an added advantage.,etc.</li> </ul>
Name of Post	Project Officer (Human Resources)
Essential Qualification	First Class (60%) in MBA / MSW /PG Diploma (02 years) or equivalent course in HR.
Disciplines considered by BDL	1. HR 2. PM & IR 3. Personnel Management 4. Industrial Relations 5. Social Welfare 6. Social Work
Field Experience	<p>Should have <b>minimum one-year</b> post qualification experience in</p> <ul style="list-style-type: none"> <li>• Assisting the recruitment process by identifying candidates, performing reference checks and issuing employment contracts. Oversee the completion of compensation and benefit documentation. Schedule meetings, interviews, HR events and maintain agendas. Keep up-to-date with the latest HR trends and best practices. Exposure to Labor Law and employment equity regulations.</li> <li>• Experience in HR functions and best practices. Excellent written and verbal communication skills. Highly computer literate with capability in e-mail, MS Office and related business and communication tools. Experience in ERP-SAP / HR Module. Effective HR administration and people management skills.,etc.</li> </ul>
Name of Post	Project Officer (Finance)
Essential Qualification	Pass in CA / ICWA or course from AIMA recognized Institute / University or First Class (60%) in MBA (Finance) or equivalent course
Disciplines considered by BDL	1. CA 2. ICWAI 3. MBA (Finance) or Post Graduate Diploma in Finance Discipline of 2 Years
Field Experience	<p>Should have <b>minimum one-year</b> post qualification experience in</p> <ul style="list-style-type: none"> <li>• Preparation of financial and business forms for the purpose of checking account balances, facilitating purchases, etc. Perform routine calculations to produce analyses and reports.</li> <li>• Help oversee and manage individual accounts. Create, send, and follow up on invoices. Review and adhere to department budgets. Collect and enter data for various financial spreadsheets. Review and audit financial statements and reports, ensure all calculations and data entries are correct. Reconcile any discrepancies or errors identified by conversing with employees and/or clients. Knowledge in Provident Fund Accounts Management / Costing / Auditing / Books&amp; Budget / Payroll Management, MS-Office / ERP-SAP/FICO, etc.</li> </ul>

Name of Post	Project Officer (Marketing)
Essential Qualification	First Class (60%) in MBA (Marketing / Foreign Trade / Supply Chain Management)
Disciplines considered by BDL	2-years MBA or equivalent / Post Graduate Diploma / Post Graduate Degree with specialization in Marketing / Sales & Marketing awarded by Universities/ Institutions recognized by the Government.
Field Experience	Should have <b>minimum one-year</b> post qualification experience in Marketing process / Practices / Aptitude to handle correspondence, communication & other works online as well as offline / Awareness in International business procedures / Ability to work in a dynamic environment.,etc. <b>Desirable – Diploma in International Marketing / Foreign Trade</b>

- 2.1 **Qualification Percentage Relaxation:** Second Class (55%) for SC / ST candidates and PwBD Candidates as per Presidential Directives.
- 2.2 **Experience:** Project Engineer / Project Officer must possess minimum one-year (01) Post Qualification experience.
- 2.3 The Experience should be after Essential Qualification(s) in the relevant Industry / Office.
- 2.4 **One Year completed** Apprenticeship training for Project Engineers and One Year completed Training as Management Industrial Trainee in Finance / Human Resource / Marketing disciplines for Project Officers will also be considered as Experience
- 2.5 Academic / Teaching / Internship / Project Work experience will **NOT** be considered as experience.
- 2.6 Confirming number of years of service will be based on the Experience Certificate / Last Pay Slip / Offer of Appointment / Provident Fund Statement / ESI Membership / Salary Account Bank Statement, etc.
- 2.7 **Salary Proof Document: Salary received Bank Statement / PF Statement / ESI Statements and Latest Pay Slip(s) indicating their monthly salary credited is to be uploaded invariably otherwise their candidature will not be considered for further selection process (Interview).**
- 2.8 Experience / Apprenticeship in relevant Defence Labs / Industries (which is associated with relevant weapon system development will be given preference).
- 3.0 RESERVATIONS, CONCESSIONS AND RELAXATIONS**
- 3.1 Reservation of posts for SC, ST, OBC (NCL), EWS and PwBD (Persons with Benchmarked Disabilities – with degree of disability 40% or above) are as per Government Directives.
- 3.2 Candidates seeking reservation as SC / ST / OBC (Non-Creamy Layer) / EWS will have to submit caste certificate “ONLY in the Prescribed Proforma” meant for appointment to posts under the Government of India from the designated authority indicating clearly the candidate’s caste, the Act / Order under which the category is recognized as SC/ST/ OBC (NCL) / EWS.
- 3.3 If the SC / ST / OBC (NCL) / EWS / PwBD certificate has been issued in a language other than English / Hindi, the candidates will be required to submit a self-certified translated copy of the same in either English or Hindi.
- 3.4 Candidates must note that BDL follows only Central Government list and not State Governments list for SC/ST/OBC (NCL) / EWS. Similarly, candidates applying under Persons with Benchmark Disability (PwBD) category may note that Government of India rules will be applicable for any concession in this regard.
- 3.5 Relaxations / Reservation / Concession as applicable to SC / ST / OBCs (Non-Creamy Layer) / EWS / PwBD candidates will be extended only on submission of a self-attested copy of valid Caste / Community /Disability Certificate as a proof of his / her claim. An application form without copy of valid certificates in prescribed format will be rejected.
- 3.6 For getting the reservation benefits under OBC category, candidates need to furnish their OBC – NON-CREAMY LAYER (NCL) certificate as per the format prescribed by Government of India. OBC category candidate who does not belong to “NON-CREAMY LAYER” are not entitled for OBC concessions and such candidates should indicate their category as “GENERAL” and will be considered under UR category.
- 3.7 For getting the reservation benefits under EWS category, candidates need to furnish their latest EWS certificate in the format as per DoPT Office Memorandum No. 36039/1/2019 – Estt (Res) dated 31/01/2019 or subsequent amendment(s), if any.
- 3.8 Disability should not be less than 40% for the categories wherever PwBD reserved posts. A person, who wants to avail the benefit of relaxation, will have to submit a Disability Certificate issued by a Competent Authority as per the form V, VI and VII of Rule 18(1) under Chapter 7 of Rights of Persons with Disabilities Rules, 2017 dated 15.06.2017. The existing certificates of disability issued under the Persons with Disabilities Act 1995 (since repealed) shall continue to be valid for the period specified therein.

**4.0 TENURE OF EMPLOYMENT**

4.1 **Project Engineer / Project Officer** will be engaged on Fixed Term (Contract) Basis initially for a period of ONE year, which may be extended up to a maximum period of FOUR years (including initial period), based on the Organisational requirement and individual performance.

**5.0 REMUNERATION****5.1 Consolidated Remuneration per month:**

Project Engineer / Project Officer			
1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	4 <sup>th</sup> Year
Rs. 30,000/-	Rs. 33,000/-	Rs. 36,000/-	Rs. 39,000/-

5.2 In addition to the consolidated remuneration to Project Engineers / Project Officers, an amount of Rs.10, 000/- per year will be paid towards expenses like Medical insurance premium, attire allowance, stitching charges, footwear allowance etc. The said amount shall be paid in two instalments i.e., First instalment to be processed in the first month's salary after joining and the second instalment will be paid after completion of 11 months from the date of joining.

**6.0 SELECTION PROCESS / PROCEDURE**

6.1 Candidates should meet the Qualifying criteria as specified in the advertisement for their online application to be accepted.

Criteria	Weightage
Aggregate Marks / Percentage secured in the Qualification in the relevant discipline. For each percentage of Qualification will allocate 01 mark. However, Maximum marks will be allotted is 75 only.	<b>75 Marks</b>
Relevant Post Qualification experience – Allocation of Marks 01 year - 03 Marks, 02 Years - 06 Marks, >=03 Years - 10 Marks	<b>10 Marks</b>
Interview Marks	<b>15 Marks</b>
<b>Total</b>	<b>100 Marks</b>

6.2 Only relevant experience will be considered. The decision of the Selection Committee, with respect to relevance of Experience will be final. Work experience indicated without supporting documents, will not be considered.

6.3 Candidates will be shortlisted for interview in the **ratio of 1:10** based on the number of years of experience in the relevant area in requisite Industry / Office. The name of candidates shortlisted for interview will be displayed on company's website.

6.4 **List of Shortlisted Candidates for the Interview along with date of Interview will be hosted on BDL Website on 05-07-2023 (1600 Hrs.).** Shortlisted candidates will be required to download the Interview call letter from BDL website (<https://www.bdl-india.in> > Careers > List of Shortlisted Candidates for Interview for the post of PE(s) / PO(s)) from 05-07-2023 (1600 Hrs.) onwards. **Please note that, no separate letter / E-mail / communication will be sent to the applicants.**

6.5 Request for change of Interview date / venue will **NOT** be entertained under any circumstances.

**6.6 Following are the Interview Venue(s) for the post(s) notified:**

Post(s) notified for / place of posting	Interview Venue	<b>List of Shortlisted Candidates for the Interview will be hosted on BDL Website on 05.07.2023 (1600 Hrs.)</b>  <b>All applicants are requested to make a note of it.</b>
Corporate Office / Kanchanbagh Unit / Bengaluru	BDL-Kanchanbagh Unit, Hyderabad, Telangana – 500 058	
Bhanur Unit	BDL-Bhanur Unit, Patancheru Mandal, Sangareddy Dist., Telangana -502 305	
Visakhapatnam Unit / Kochi-Kerala / Mumbai-Maharashtra	BDL-Visakhapatnam Unit, 'G'-Block, APIIC-IALA, VSEZ Post, Visakhapatnam, Andhra Pradesh – 530 049.	

6.7 **Selection Criteria:** Minimum Qualifying Marks will be 60%. Concessions / relaxations as per the prescribed guidelines will be extended to Scheduled Caste (SC) / Scheduled Tribes (ST) & OBC (non-creamy layer) / PwBD candidates, while assessing their suitability for recruitment.

6.8 Selection will be based on order of merit, when two or more candidates secure equal marks, they will be empaneled in the chronological order of their Date of Birth, the eldest being placed first among them. In case, Date of Birth is also same, then the marks scored in Interview will be the basis for merit list.

**7.0 TERMS & CONDITIONS**

- 7.1 Only Indian Nationals may apply. Age, Qualification & Experience stipulated above should be as on **10.05.2023**.
- 7.2 **For selection process, candidates have to mandatorily produce documents pertaining to Experience Certificate (as per applicability) and Salaried Account Statement (for the no. of years of experience) / PF Statement at the time of certificate verification process along with 2 recent color passport size photographs.**
- 7.3 Candidates appearing for INTERVIEWS will not entitle to claim for contract engagement for the aforesaid post. Candidates will be debarred ab-initio at any stage of the recruitment process in case they **do not fulfill the eligibility criteria**.
- 7.4 **The posts are on Fixed Term (Contract) Basis only** and do not provide any claim for Permanent employment.
- 7.5 BDL reserves the right to cancel the advertisement / the selection process / restrict or increase the number of posts / alter the eligibility criteria etc., in the interest of the Organisation.
- 7.6 **Travelling Allowances (TA) / Dearness Allowances (DA) will not be paid to the Candidates who are attending the INTERVIEW.**
- 7.7 Candidates are required to possess a valid e-mail ID and Mobile number for communication. BDL will not be responsible for bouncing of e-mail sent to the candidates.
- 7.8 Mobiles or any other electronic gadgets will not be permitted inside the Venue of the Interview.
- 7.9 Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted in appropriate Courts/ Tribunals / Forums in Hyderabad-Telangana State only, which shall have sole and exclusive jurisdiction to try any cause/ dispute.
- 7.10 If the information furnished by the candidate in any part is found to be false or incomplete or is not found to be in conformity with the eligibility criteria mentioned in the advertisement, the candidature / appointment will be considered as revoked / terminated at any stage of recruitment process or after recruitment / joining, without any reference given to the candidate.
- 7.11 Management reserves the right to call for any additional documentary evidence in support of Qualification, Experience etc. of the applicants.
- 7.12 In case any ambiguity / dispute arise on account of interpretation in versions other than English, the English Version will prevail.
- 7.13 Candidates are sole responsible for completing all stages of online application. Fee once paid towards the post / generated registration number will not be refunded any circumstances.

**8.0 IMPORTANT INFORMATION**

- 8.1 The candidates are required to apply **ONLINE ONLY**. No manual / paper applications will be entertained.
- 8.2 All details given in the Online Application Form will be treated as final and no changes will be allowed. Therefore, the candidates are advised to fill all details in the Application Form carefully.
- 8.3 Mere submission of application, fulfillment of Qualifications and other requirements laid down will not entail a right for claiming interview / appointment.
- 8.4 Candidates are required to apply against only ONE POST in response to the above advertisement.
- 8.5 Candidates not fulfilling the essential eligibility criteria can be debarred ab-initio or at any stage of the recruitment process.
- 8.6 Candidature of the registered candidates may also be liable to be rejected if registered without application fee (if applicable).
- 8.7 The selected candidates may be posted anywhere in India, as per project requirements.
- 8.8 Wherever CGPA/OGPA/CPI/DGPA or letter grade in a qualifying degree (Essential Qualification) is awarded, equivalent percentage of marks should be indicated in the application form as per norms adopted by the University / Institute and a documentary proof / certificate to this effect should be submitted by the candidate from the University / Institute.
- 8.9 In case there is no mention of specialization in the qualifying degree as required in the minimum Essential Qualification mentioned above, candidates must submit a certificate at the time of interview from their University / Institution with a clear mention of their specialization. For Institutes / Universities which don't provide specialization certificate, the specialization in relevant subject shall be determined by the maximum number of papers opted by the candidate in his electives and where there are no electives, by the maximum number of papers opted by the candidate for his/her entire course curriculum.
- 8.10 Any further information/ Update/ Corrigendum/ Addendum if any, with regard to this advertisement and Selection Process if any will be uploaded only on BDL Website <http://bdl-india.in> > Careers. Please check our website for regular updates.
- 8.11 Candidates should strictly follow all the COVID-19 safety precautions during the selection process.
- 8.12 No correspondence in any matter is allowed.
- 8.13 Canvassing in any manner would lead to disqualification of candidature.

**9.0 HOW TO APPLY**

**The Online Application window Opens on 24.05.2023 (1400 hrs.) & Closes on 23.06.2023 (1700 Hrs).**

- 9.1 Applications should be submitted strictly ONLINE by logging on to <https://bdl-india.in> > Careers > “Detailed Advertisement for Project Engineer(s) / Project Officer(s) Vide Advt. No: 2023-2”.
- 9.2 Candidates should apply against notified vacancy as available in Unit / location wise.
- 9.3 Complete Advertisement and Instructions for filling Online Application must be read before Applying Online. All mandatory documents along with Scanned copy of Photograph (50 KB, JPG / JPEG format only) and Signature (20 KB, JPG / JPEG format only) should be readily available.
- 9.4 Online Application consists TWO PARTS, i.e., PART-I (Candidate Basic & Mandatory Information, Qualification and Experience) PART-II (Uploading of Photo, Signature & Mandatory Documents mentioned at point no.10.0).
- 9.5 Applicants are advised to take a printout of the submitted online application and note down generated Online Registration. Shortlisted / screened candidates are required to produce the below given documents in original for verification at the time of Interview / Joining.
- 9.6 Candidates are allowed to apply only once and applications once submitted cannot be altered under any circumstances. The e-mail ID / Mobile Number entered in the Application form should remain valid for next 12 months for the purpose of future communication viz. intimation regarding call letter for Interview etc.
- 9.7 Candidates are solely responsible for completing all stages of Part-I & Part-II of online application. Fee once paid towards the post / generated registration number **will not be refunded** any circumstances.
- 9.8 BDL will not be responsible for bouncing / loss of any e-mail sent to the candidates due to invalid / wrong e-mail ID provided by the candidate or delivery of e-mail to spam / bulk mail folder or for delay / not receipt of information, if the candidate fails to access his/her e-mail / website in time. However, necessary information will be hosted on BDL’s Website from time to time.
- 9.9 There will be no separate communication to any candidate on their non-selection at any stage.

**10.0 MANDATORY DOCUMENTS TO BE UPLOADED**

- 10.1 **Self-Attested copies of the following documents / certificates in proper and prescribed formats are to be uploaded** without which candidature of applicant will not be considered:
- 10.2 **Upload of Latest Passport size Photo (clearly visible) -50 KB - JPG / JPEG format only.**
- 10.3 **Upload of Signature 20 KB - JPG / JPEG format only.**
- 10.4 **Upload of Any Category Relaxation Certificates like Disability Certificate for PwBD candidates, Caste Certificate for SC / ST / OBC (NCL) / Ex-SM must be a valid certificate. - Size 250 KB PDF format only.**
- 10.5 **Upload of Domicile Certificate in respect of candidates from Jammu & Kashmir, as applicable -100 KB - PDF format only.**
- 10.6 **Uploading of All Qualification Certificates: - (Size 500 KB PDF Only).**
  - a)SSC / Xth Certificate / Marks memorandum.
  - b)Graduation (B.E / B.TECH / B.Sc Engineering)
    - Provisional Certificate & Consolidated marks memorandum
  - c)Post-Graduation (M.E / M.TECH / MBA / MSW)
    - Provisional Certificate & Consolidated marks memorandum.
  - d) Upload of Membership Certificate of ICAI / ICWAI (applicable for candidates applying for Project Officer Post in Finance discipline).
- 10.7 **All Experience Certificate:** Complete and Valid Experience Certificates / Documents issued by Competent Authority in support of experience details mentioned by the candidate. The following documentary proofs towards experience will be considered.–**Size 500 KB (PDF Only).**
  - i) **For Past Employments (Upload):** Experience letter indicating clearly Designation and Date of Joining as well as Date of Relieving from the organization (OR) Acceptance of Resignation Letter / Relieving Order mentioning Date of Appointment & Date of Relieving from the Organization.
  - ii) **For Present / Current Employment (Upload):** Experience letter indicating clearly *Designation and Date of Joining* the organization (OR) Posting Order along with Identity Card.
- 10.8 **\* Salary Proof Document: Candidates are mandatorily to upload Salary received Bank Statement / PF Statement / ESI Statement plus Latest Pay Slip(s) indicating their monthly salary credited. – Size 500 KB (PDF Only).**
- 10.9 Uploading of irrelevant documents & providing false information in the online application form shall be summarily rejected.
- 10.10 Candidates will have to bring all the above uploaded documents along with Originals for verification at the time of document verification / interview / medical / joining, if called for.

**PLEASE NOTE: CANDIDATES ARE NOT REQUIRED TO FORWARD / POST ANY HARD COPIES OF APPLICATIONS.**



**11.0 APPLICATION FEE**

- 11.1 UR / OBC(NCL) / EWS candidates applying for the post of Project Engineer / Project Officer are required to remit an amount of **Rs.300/- (Rupees Three Hundred Only)** towards application fee through Online Payment Mode.
- 11.2 Application Fee once paid towards the post / generated registration number will **NOT** be refunded any circumstances.
- 11.3 Candidates need to pay application fee through online (as applicable). Candidates may go through all instructions and eligibility criteria carefully before remitting Application Fee. **Fee once paid will not be refunded.** SC/ST/PwBD /Ex-SM candidates are exempted from payment of application fees.

**12.0 IMPORTANT DATES**

Activity	Schedule date
Commencement of On-line Registration of Applications	24 <sup>th</sup> May, 2023 at 1400 Hrs
Closing of On-line Registration of Applications	23 <sup>rd</sup> June, 2023 at 1700 Hrs
List of Shortlisted Candidates for the Interview along with date of Interview & Download of Call Letter.	5 <sup>th</sup> July, 2023 (1600 Hrs.).
Date of Interview(s) will be held from (tentatively)	2 <sup>nd</sup> week of July 2023 onwards.

**Please note:** Corrigendum / extension etc., if any shall be published only on our “BDL website: [www.bdl-india.in](http://www.bdl-india.in)” in “Careers” column. Please visit our website regularly, for updates / corrigendum etc.,

**CLARIFICATIONS:** For further details or any clarifications, please feel free to e-mail us at [bdl-recruitment@bdl-india.in](mailto:bdl-recruitment@bdl-india.in).

**[THE LAST DATE FOR SUBMITTING OF ONLINE APPLICATION IS 23.06.2023 AT 1700 Hrs.](#)**