



सत्यमेव जयते

Government Of India

**Ministry of Social Justice and Empowerment
Department of Social Justice & Empowerment**

Programme Monitoring Unit (PMU) for Ministry of Social Justice and Empowerment, Government of India

Background

The Ministry of Social Justice and Empowerment (MSJ&E) is the nodal department of Government of India for the overall policy, planning and coordination of programs/ schemes for the development and welfare of marginalized and vulnerable groups. Under MSJ&E there are many schemes designed and implemented through various Central/ State Govt. Departments/ other implementing agencies which need to be monitored and evaluated time to time.

2. The Department through its programmes and schemes strives to build an inclusive society wherein members of the target groups are provided adequate support for their growth and development. The mandate of the Department of Social Justice & Empowerment (SJ&E) is empowerment of the socially, educationally and economically marginalized sections of the society including (i) Scheduled Castes, (ii) Other Backward Classes, (iii) Senior Citizens, (iv) Victims of Alcoholism and Substance Abuse, (v) Transgender Persons(Protection of Rights) Act, 2019 (vi) Persons engaged in the act of beggary (vii) De-notified and Nomadic Tribes (DNTs), (viii) Economically Backward Classes (EBCs) and (ix) Economically Weaker Section (EWS). Department of Social Justice & Empowerment engages in the development/ updation of legislation, policies and guidelines at the national level for effective implementation of the Department's objectives and also oversees the implementation of the various existing laws.

Eligibility criteria:

Young professionals under the age of 28 years (Cut-off date of age shall be the last date of online submission of application) holding a graduate degree in any discipline or going to pass out in this academic year (from institutes ranked by Ministry of Education under NIRF 2023 ranking - 100 overall top Institutes, 100 top Colleges, 100 top Universities and 50 top Research Institutes of country) can apply for the post of PMU State coordinators for non-renewable tenure of two years on contractual basis.

Timeline of submission of online applications: 19th June 2023 to 11th July 2023 11:59 PM.

Job Description:

The mandate of the PMU State Coordinators is to go to the field and give the Ministry a feedback on the ways schemes are being implemented for ensuring efficient implementation.

Number of Positions: 22 positions.

Job Location: New Delhi

PMU will be stationed at National Institute of Social Defence (NISD), New Delhi and are expected to widely travel to the States/UTs.

Qualifications:

Should be a graduate in any discipline or going to pass out in current academic year (from institutes ranked by Ministry of Education under NIRF 2023 ranking - 100 overall top Institutes, 100 top Colleges, 100 top Universities and 50 top Research Institutes of country)

Age limit:

He or she should not be more than 28 years of age (Cut-off date of age shall be the last date of online submission of application)

Salary: Consolidated remuneration of up to **Rs.75,000/-** per month

Responsibilities:

- Supervise implementation of the project in the designated Department/ State/ Region under DoSJ&E, Government of India Ensure that the assigned activities are fully accomplished, meet expected technical and management quality standards, and are delivered on schedule
- Ensure that the project is implemented in accordance with partnership agreement and in line with Standard Operating Protocol of the DoSJ&E, Government of India
- Ensure that information, records and documentation necessary to monitor the project are maintained and are available at all times for inspection
- Conduct visits/travels to States/districts for organizing and evaluating the programmes for about 20 days each month.
- Ensure that relevant data and records are maintained with full confidentiality and responsibility
- Foster and maintain effective and professional relationships with and between all project staff, partners and stakeholders
- Organize and facilitate meetings between key stakeholders and regular coordination meetings in accordance with the governance structure of the project.
- Perform any additional work as assigned by the management from time to time.

Timelines:

Sl. No.		Date
1.	Opening of the Portal	19 th June 2023
2.	Closing of the Portal	11 th July 2023
3.	Online written examination to be conducted by NTA	7 th August 2023 (Tentative to be finalized in consultation with NTA)

4.	Evaluation of Answer sheets	21 st August 2023 (Tentative)
5.	Conduct of the interview	First week of September 2023
6.	Joining of the new batch	01 st October 2023 followed by 10 days orientation

For applying, please click on this link: <https://nosmsje.gov.in/pmu>
