

Annexure-I

सी एस आई आर-भारतीय समवेत औषध संस्थान कैनाल रोड, जम्मू -180001 (जम्मू व् कश्मीर)

CSIR- INDIAN INSTITUTE OF INTEGRATIVE MEDICINE, CANAL ROAD, JAMMU-180001(J&K)

Website: www.iiim.res.in

ADVERTISEMENT NO.01R /2023

CLOSING DATE OF ONLINE APPLICATIONS: 22/10/2023 at 5:30pm

Last date for receipt of hard copy of online applications: 31/10/2023 up to 5:30PM

CSIR – Indian Institute of Integrative Medicine, Jammu is a premier National Laboratory/Institute under Council of Scientific & Industrial Research (CSIR), New Delhi. The Institute undertakes a wide range of basic and applied R&D projects spanning the areas of Chemistry, Biology and Engineering. The Institute has excellent infrastructure by way of Sophisticated Analytical Instruments, Modern Laboratories, Pilot Plants, Library, Local Area Network and Workshop.

Applications are invited online from the talented and result-oriented Indian Nationals for total number of 38 posts of Technician (1) in various trades as per the following details: -

Name of the Post, No. of Posts & reservation status	Level & Pay Matrix	Essential Qualification	Desirable Qualification/ Experience	Upper Age Limit as on the closing date of online applications.
1	2	3	4	5
Technician (1) 38 posts# (32 Fresh Vacancies + 06 Backlog Vacancies)	Level 2 [19900-63200]	SSC/10 th Standard /SSC or equivalent with Science subjects, with minimum 55% marks and ITI Certificate or National/State Trade Certificate in the Relevant Trade as per post code details OR SSC/10 th Standard or equivalent with Science subjects, with minimum 55% marks and 2 years full time experience as an apprentice trainee from a recognized Institution in the Relevant Trade as per post code details OR SSC/10 th Standard or equivalent with Science subjects, with minimum 55% marks and 3 years of work experience in the Relevant Trade as per post code details in a Ministry/ Department/Organization/ Public Sector Undertaking /Autonomous Body under Government of India/State/UT.	Candidates having experience of at least 1 year in the relevant field over and above that prescribed as essential qualification will be preferred.	28 Years

#The number of posts is tentative and subject to change. The Director, CSIR-IIIM, Jammu reserves the right to not fill up all or any of the posts without assigning any reason thereof.

VACANCIES as per SPECIFIC TRADES

Post Code	No. of Posts	RELEVANT TRADE	RESERVATION POINT	PLACE OF POSTING *	Job Requirement
1	2	3	4	5	6
T-01	TWO	Instrument Mechanic	1 UR + 1 EWS	Jammu	Operation, Maintenance, up-keeping of Instruments and assisting Scientists and Researchers in experimentation.
T-02	FOUR	Horticulture	2 OBC + 1 UR + 1 EWS	Jammu	To assist S&T Staff in Management of Lawns, Gardens and Experimental Farms.
T-03A T-03B	ONE ONE	Information Technology & System Maintenance	UR (ESM) UR	Jammu Srinagar	To provide IT support to the institutional PCs, printers, servers, and IT related queries; maintenance of computer systems and institutional IT network by resolving problems, installing hardware and software solutions, Antivirus solutions, Switches, Access points, etc. and provide end user support and performing PC maintenance, upgrades and configurations and troubleshooting of Operating Systems and LAN/WAN/WiFi Networks, Maintain inventory of all IT equipment and software.
T-04A T-04B	ONE ONE	Carpenter	OBC OBC	Jammu Srinagar	Making various furniture items, maintenance of the infrastrure besides working as general purpose Carpenter in the Institute
T-05A T-05B	THREE ONE	Electrician	1 UR + 1 UR (ESM) + 1 EWS 1UR	Jammu Srinagar	Maintenance of Sub-Stations, Gen sets, Cables, Internal Wirings, Motor Windings, Transformer Windings, Electrical Gadgets, Electronic Circuits and Electrical appliances.
T-06	TWO	AC & Refrigeration	1UR + 1 EWS	Jammu	To work in Refrigeration & Airconditioning Section of Workshop for maintenance of AC Units, Refrigerators, Chillers, VRV/VRF and Central AC plants etc. and general maintenance and work assigned by higher authorities from time to time.
T-07	TWO	Welding	1 UR + 1 OBC	Jammu	To undertake all welding jobs (both Gas and electric) and assist S&T staff in day to day works.
T-08	ONE	Digital Photography	1 UR	Jammu	To undertake digital photograpgy, Videography, computer operation, Photoshop and other modern tools.
T-09A T-09B	ONE ONE	Housekeeping/Health Safety & Environment	1 OBC 1 UR	Jammu Srinagar	To be deployed in the centralised utility services. Incumbent to look after Operation & supervision of cleaning and housekeeping services of CSIR-IIIM premises. Must be aware of Good Laboratory Practices guidelines for up keeping of laboratories. Responsible to maintain day to day operation and upkeep the system.
T-10	FIVE	Lab Assistant	2 UR + 1 OBC + 1 ST +1 EWS	Jammu	Assisting in various Laboratories.
T-11	TWO	Pump Operator	1 OBC + 1 UR	Jammu	Operation and maintenance of pumps etc. installed in the tube wells.
T-12A T-12B	ONE ONE	Plumber	1 SC 1 UR	Jammu Srinagar	To execute supporting work related to Research & Development assigned by higher authorities from time to time
T-13	TWO	Computer Science/System Management/Computer Hardware & Network Maintenance	1 UR + 1 UR PwBD (OH)	Jammu	Manage LAN, computer hardware issues and routine computer works.
TBL-01	ONE	Computer Operator & Programing Assistant	1 OBC PwBD (HH)	Srinagar	Computer operation, Programming and assisting scientists and researchers in experimentation.
TBL-02A TBL-02B	ONE ONE	Horticulture	1 OBC 1 ST	Jammu Srinagar	To assist S&T Staff in Management of Lawns, Gardens and Experimental Farms
TBL-03	ONE	Electrician	1 ST	Jammu	Maintenance of Sub-Stations, Gen sets, Cables, Internal Wirings, Motor Windings, Transformer Windings, Electrical Gadgets, Electronic Circuits and Electrical appliances.
TBL-04	ONE	Medical Lab Technician	1 ST	Jammu	Various technical tasks in Laboratories.
TBL-05	ONE	Nursing Assistant	1 ST	Jammu	Nursing duties in CSIR-IIIM Dispensary.

* The person is liable to be posted at any place in India/abroad under CSIR-IIIM or CSIR due to work exigencies.

Abbreviations used: UR: Un-reserved; SC: Scheduled Caste; ST: Scheduled Tribe; OBC: Other Backward Classes; PwBD: Persons with Benchmark Disabilities; EWS: Economically Weaker Sections; ESM: Ex Servicemen; HH: Hearing Handicapped; OH: Orthopedically Handicapped.

I. BENEFITS :

1. The posts carry Pay and Allowances, such as HRA, TA, DA etc. at Central Government rates as applicable to the employees of Council stationed at Jammu/Srinagarr (Class 'Y' City). Other benefits, such as Leave Travel Concession and Reimbursement of Medical Expenses (as per CGHS/CSMA Rules), are also available. The employees are provided with residential accommodation, subject to availability, as per CSIR rules.
2. CSIR provides excellent opportunities to deserving candidates for career advancement under Assessment Promotion scheme for Scientific & Technical Staff.
3. All new entrants will be governed by the "New Pension Scheme" on defined Contributions for new entrants recruited in Central Government Services on or after 01-01-2004, as adopted by CSIR for its employees. However, persons selected from other Government Departments/Autonomous Bodies / Public Sector Undertakings / Central Universities having Pension Scheme on GOI pattern and who are presently being governed by the Old Pension Scheme will continue to be governed by the existing Pension Scheme i.e. CCS (Pension) Rules, 1972, if applied through channel.

II. AGE LIMIT AND RELAXATIONS:

1. The date for determining the age limit/experience/qualifications shall be the closing date prescribed for receipt of applications i.e. **22/10/2023**.
2. Upper age relaxation of 5 years to the members of Scheduled Castes and Scheduled Tribes and 3 years to the members of Other Backward Classes in the upper age limit shall be allowed only in cases where such posts are reserved for that particular category.
3. As per GOI provisions, upper age relaxation for Widows, Divorced Women and Women Judicially separated from Husband, who have not remarried, the upper age limit for such woman is up to the age of 35 years [up to 40 years for members of Scheduled Castes and Scheduled Tribes]. The persons claiming age relaxation under this sub-para would be required to produce the following documentary evidence.
 - i) In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.
 - ii) In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgment/decree of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an Affidavit that they have not remarried since.
4. Upper age limit is relaxable upto 5 (Five) years for the regular employees working in CSIR Laboratories/Institutes, Government Departments, Central Autonomous Bodies and PSUs.
5. Age relaxation to Ex Servicemen shall be 3 (Three) years after deduction of the military service rendered from the actual age as on the last date of receipt of applications. It shall be further relaxed to 6/8/8 years in case of OBC/SC/ST categories respectively. Ex-Servicemen who have already

secured employment in civil side on regular basis on Group “C” & “D” posts after availing the benefits of reservation for ex-servicemen and NOT eligible for fee concession or for claiming reservation under ESM category. However, benefit of age concession shall only be given. Benefit of pay protection shall not be available to exservicemen in case of their eventual selection.

6. Age relaxation of 10 years (15 years for SC/ST and 13 years for OBC candidates) in upper age limit shall be allowed to persons suffering from benchmark disabilities as follows:
 - (a) blindness or low vision (b) hearing impairment and (c) loco motor disability or cerebral palsy subject to the condition that maximum age of the applicant on the crucial date shall not exceed 56 years. The age concession to the persons with disabilities shall be admissible irrespective of the fact whether the post is reserved for person with disabilities or not, provided the post is identified suitable for the relevant category of disability. Relaxation of age limit would be permissible to such persons who have a minimum 40% disability. The certificate of disability is to be issued by the Competent Authority as per the form V, VI and VII of rule 18(1) under chapter 7 of Rights of Persons with Disabilities Rules, 2017 dated 15/06/2017.
7. In case of persons with benchmark disabilities, the facilities of compensatory time and Scribe/Passage Dictator shall be governed by MOSJE instructions issued vide OM no. 34-02/2015-DD-III dated 29/08/2016 & Corrigendum No. 34-02/2015-DD-III (pt) dated 08/02/2019, endorsed by CSIR on 15/03/2019.
8. Age relaxation to the Ex-Servicemen will be applicable as per the Government of India instructions, as amended from time to time.
9. All SC/ST/OBC/PwBD/Ex-Servicemen candidates seeking any relaxation are required to produce a copy of the applicable certificate in the prescribed format signed by the specified authority. **The OBC candidates must produce the certificate valid for appointments under the Central Government as per the latest prescribed format.**
10. Vacancies reserved for EWS: The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a competent authority showing the income and asset as on the closing date of receipt of applications. In case of EWS posts remaining unfilled, the same shall to be carried forward but filled by UR candidates as per the merit list.

III. SELECTION METHODOLOGY:

FOR THE POSTS OF TECHNICIAN (1):

Mere possession of the essential and desirable qualifications shall not be a ground for eligibility and the screening committee may devise such criteria as deemed fit to screen applications received against each post. The candidates as recommended by the Screening Committee will be invited for a **Trade Test**. Those who qualify in the trade test will be invited for a **Competitive Written Examination**.

There will be three papers (Paper I, Paper II and Paper III). Paper-II and Paper-III will be evaluated only for those candidates who secure the minimum threshold marks (to be determined by the Selection Committee) in Paper-I. The final merit list will be prepared on the basis of the marks obtained by the candidates in Paper-II and Paper-III of the Competitive written examination.

Following shall be the **Mode of Examination**:

Mode of Examination	OMR based or Computer Based Objective Type Multiple Choice Examination
Medium of Questions	The questions will be set both in English and Hindi except the questions on English language.
Standard of Exam	SSC + ITI/XIIth Standard
Total number of questions	150
Total Time Allotted	2 hours 30 minutes

Paper – I (Time Allotted – 1 Hour)

Subject	No. of questions	Maximum Marks	Negative Marks
Mental Ability Test	50	100 (Two marks for every correct answer)	There will be no negative marks in this paper.

*Mental Ability Test will be so devised so as to include General Intelligence, Quantitative Aptitude, Reasoning, Problem Solving, Situational Judgement, etc.

Paper – II (Time Allotted – 30 minutes)

Subject	No. of questions	Maximum Marks	Negative Marks
General Awareness	25	75 (Three marks for every correct answer)	One negative mark for every wrong answer
English Language	25	75 (Three marks for every correct answer)	One negative mark for every wrong answer

Paper – III (Time Allotted – 1 hour)

Subject	No. of questions	Maximum Marks	Negative Marks
Concerned Subject	50	150 (Three marks for every correct answer)	One negative mark for every wrong answer.

IV. GENERAL CONDITIONS/INSTRUCTIONS:

1. The applicant must be a citizen of India.
2. The number of vacancies is provisional and may vary. The CSIR-IIIM reserves the right to cancel all or part of the advertised vacancies at any stage of recruitment process.
3. The qualifications prescribed should have been obtained from recognized Universities/ Institutions.
4. All testimonials/certificates will be verified later. Therefore, candidates must produce original(s) for verification as and when desired by this Institute
The candidature is provisional at all the stages of the recruitment process and any wrong or incomplete information furnished by the candidate shall render her/him ineligible for consideration without any further notice.

5. If any document/certificate furnished is in a language other than Hindi or English, a transcript copy in Hindi/English of the same duly attested by a Gazetted Officer or Notary is required to be submitted by the candidate.
6. SC/ST/OBCs/ PwBD/ESM/EWS etc., certificates, as applicable, should be issued by the competent authority in the prescribed format/ proforma.
7. These posts are local and the normal place of posting shall be under the administrative jurisdiction of CSIR-IIIM. However, the appointees are liable to be posted at any of the Laboratories/Institutes/Centres of CSIR in exigencies of work.
8. Those employed in Govt. Deptt / PSUs /Autonomous Bodies should apply through proper channel with a clear certificate that-(i) no vigilance case is pending against her/him(ii) her/his department has No Objection in applying to this post and the applicant will be relieved within one month of receipt of appointment offer if she/he is selected. Relaxation in age shall be as per the extant rules in force.
9. Incomplete applications and the applications received after last date of submission will be summarily rejected. In case candidates could not submit their online application due to failure of server/any technical defect at the last moment, last date will not be extended. **Therefore, candidates are advised to submit online application well in advance without waiting for the last date of submission of application.** Institute's decision shall be final and binding and no enquiry will be entertained in this regard.
10. All applicants must fulfil the essential qualifications, and experience, if required, related to the post she/he applies and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying that they possess the essential qualifications laid down for the post. No interim enquiry asking for advice on eligibility will be entertained. The prescribed essential qualification/experience is the minimum and selection is through open competition. Therefore, mere possession of the minimum educational qualification/experience does not entitle candidates for selection to the post.
11. The selected candidates will be on probation for a specified period from the date of taking over charge of the post as per the terms and conditions of the appointment letter. The probationary period may be extended or curtailed at the discretion of the Competent Authority. After successful completion of probationary period, they will be considered for confirmation in accordance with the extant rules.
12. In respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, the candidate is required to produce order/letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the application is liable to be rejected. However, final decision in this regards will be taken as per guidelines of CSIR on the subject.
13. Any discrepancy found at any stage of this recruitment process, between the information given in application and as evident in original documents, will make the candidate ineligible for this post.
14. No travelling allowance shall be paid to the candidates for appearing in the Trade/Written Test.
15. The decision of the Director, CSIR-IIIM, Jammu in all matters relating to eligibility, acceptance or rejection of applications, mode of selection and conduct of examination will be final and binding on the candidates.
17. For updates/corrigendums/addendums or updates regarding the Trade/Written Test, the Candidates are required to visit CSIR-IIIM website (<http://www.iiim.res.in>) from time to time. No separate intimations shall be sent individually or published in the newspaper.
18. The minimum age should not be less than 18 years.

How to apply:

- a) Candidates are required to apply ONLINE ONLY through our website <http://www.iiim.res.in> followed by sending hard copy of online application duly signed along with copies of mark sheets, certificates, fee payment receipt, and other testimonials etc.
- b) Online application will be available on our website <http://www.iiim.res.in> from 22.09.2023 to 22.10.2023 upto 1730 hrs.
- c) Interested candidates are advised to apply in time to avoid last minute rush.
- d) Candidates applying for more than one post code must submit separate applications indicating the post code of the post in the application form. Each application should be accompanied by separate SB Collect payment receipt. In case of selection against multiple post codes, the candidate will have to give a one time option to choose any one of the post code after the declaration of the result.
- e) For submission of online applications, the General/OBC/EWS candidates are required to pay a non- refundable fee of Rs. 500/- (Rupees Five Hundred only) + GST through **State Bank Collect** only. The transaction number generated after successful payment of fee is required to be mentioned in the online application. The candidates are advised to download the E-receipt (SB Collect receipt) and preserve it.

The candidates belonging to SC/ST/PwBD/Women/ESM/CSIR Employees (only regular employees) are exempted from payment of application fee.

The following details must be mentioned on the backside of printed copy of generated acknowledgement of remitted application fee.

- f) 1. Candidate's Name 2. Application No. 3. Post code Applied for 4. Candidate's category
- g) The last date for receipt of hard copy of application is **31.10.2023**. This date will be the same for the candidates belonging to far-flung areas.
- h) In case of universities/institute awarding CGPA/SGPA/OGPA grades etc., candidates are requested to convert the same into percentage based on the formula as per their university/institute.
- i) After completely filling the online application form candidate can submit and take printout of the generated filled application. Candidates need to note down Application Number for future communication. **The candidate must sign the computer generated application while sending the hardcopy of application.**
- j) The computer generated application duly signed by the candidate and accompanied by self attested copies of the certificates, mark sheets, testimonials in support of age, education qualifications, experience, fee payment receipt and caste certificate, if applicable, along with one recent passport size self-signed photograph affixed should be sent in an envelope super scribed "APPLICATION FOR THE POST OF _____ (Post Code _____)" so as to reach the **Recruitment & Assessment Section, CSIR-Indian Institute of Integrative Medicine, Canal Road, Jammu-180001, (J&K)** on or before **31.10.2023**. Application once made will not be allowed to be withdrawn and fees once paid will not be refunded on any count nor it shall be held in reserve for any other recruitment or selection process.
- k) Applications from the employees of Government Departments will be considered only if forwarded through proper channel, with a vigilance clearance certificate and a certificate from the employer that the applicant, if selected will be relieved within one month of the receipt of the appointment orders. However, advance copy of the application may be submitted before the closing date. Applications routed through proper

channel should reach **CSIR-IIIM, Jammu** at the earliest. In case the applications are not received through proper channel, the candidates shall have to produce an NOC from their employer before appearing for the trade test, failing which their candidature shall be liable to be rejected.

- l) Candidates should specifically note that the applications received after the closing date for any reason whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) will not be entertained by **CSIR-IIIM, Jammu**.
- m) Incomplete applications (i.e. without photograph, application fee, applicable testimonials and unsigned etc.) will not be entertained and will be summarily rejected.

19. **Check the enclosures list. Self-attested copies of the following documents must be enclosed with the application form sent by post:**

- a) One coloured photograph pasted on the form and signed across in full.
- b) Self-attested photocopy of Date of Birth Certificate.
- c) Copy of acknowledgment of remitted application fee, wherever applicable.
- d) Self-attested photocopies of educational qualification/certificates with marks sheet.
- e) ITI Mark Sheets/Passing Certificate. (If applicable)
- f) Caste Category Certificate (If applicable)
- g) Self Attested photocopy of PWD certificate, if applicable.
- h) Self Attested photocopies of experience certificates if any.
- i) NOC in case of employees working in Govt. Departments/Autonomous Bodies/Public Sector Undertakings.
- j) Self attested photocopy of Discharge Book/Certificate/PPO in case of ESM candidates.
- k) Certificate relating to Widow/Divorced/Judicially separated status, if applicable.
- l) Any other relevant document.

Important Note: No enclosures are to be uploaded (except the photo) alongwith the online application form. All enclosures as per the above checklist are to be enclosed with the signed hard copy to be sent by post.

The institute strives to have a work force that reflects gender balance and women candidate sare encouraged to apply.

NO INTERIM ENQUIRY OR CORRESPONDENCE WILL BE ENTERTAINED.

Sd/-
SR. CONTROLLER OF ADMINISTRATION

[Click here to apply online](#)