

Government of Jammu and Kashmir
Health & Medical Education Department
Civil Secretariat, Jammu/Srinagar

Advertisement Notification

Online applications on prescribed proforma are invited from Indian Nationals for the position of Director, Sher-I-Kashmir Institute of Medical Sciences (SKIMS), Soura, Srinagar, Jammu and Kashmir, available on the official website of SKIMS, Soura, Srinagar (www.skims.ac.in).

Method of recruitment for the post of Director.

1. Scale of Pay:

The post of Director shall carry a fixed pay of Rs. 2,25,000/- (Basic Pay + NPA).

2. Upper age Limit:

The age of the candidate on 1st January, 2023 shall not exceed 62 years and this age limit shall not be subject to any relaxation.

3. Tenure of Service:

The appointment of the candidate shall be made on tenure basis up to a maximum period of five years or till the appointee attains the age of 65 years, whichever is earlier. However, this will not have any effect on the retirement age of other faculty members or staff of the Institute.

4. Essential Minimum qualification and experience:

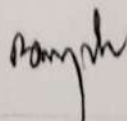
A candidate shall be eligible to consideration for selection / appointment only if he possesses: -

- a) a postgraduate qualification in Medicine or Surgery or Public Health and their branches as specified by Medical Council of India (now National Medical Commission) for Teachers in Medical Institutions in its various schedules;
- b) teaching and research experience of not less than ten years;
- c) experience of not less than 25 years in the profession; and
- d) extensive practical and administrative experience in the field of medical research, medical education, medical relief or public health organization and experience of running an important scientific medical education institution as its Head or Head of Department.

5. Appointing Authority:

The Governing body of Sher-I-Kashmir Institute of Medical Sciences (SKIMS), shall be the appointing authority for the post of Director.

6. Power of relaxation: UT Government

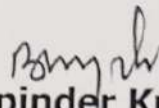


7. Procedure for Selection:

- a) Recommendations made by a Government Department or any University or any other recognized autonomous or Statutory Institution shall also be treated as applications. Applications and recommendations shall contain the details of the candidates as specified in the advertisement.
- b) The Selection Committee shall, after receiving the applications/recommendations, examine the bio-data and other record of the candidates that may be available and assess each case on the basis of the following criteria:
 - i. Academic qualification;
 - ii. Teaching experience;
 - iii. Research experience; and
 - iv. Practical and administrative experience.
- c) After assessing the candidate on the basis of aforesaid criteria, the Selection Committee may call such candidate as it may deem necessary, for a personal interaction to make further assessment of the candidate.
- d) The Selection Committee shall, after completing the process of assessment, prepare a panel of three candidates in order of merit which will be placed before the Governing body for making Selection for the post of Director.

8. Last date for receipt of application: 15.01.2024.

Applications duly completed in all respects and accompanied with the documentary evidence, as per the prescribed proforma, shall be uploaded online on www.skims.ac.in by or **before 15.01.2024.**


(Bhupinder Kumar), IAS,
Secretary to the Government,
Health & Medical Education Department

No.: CS-PS/36/2021 (CC:40409)

Dated: 14.12.2023

PROFORMA

Name of the Post: Director, Sher-I-Kashmir Institute of Medical Sciences, Soura Srinagar, J&K

1. Name in Full (In Block letters) _____
2. Father's/Husband's name _____
3. Date of Birth _____
4. Nationality _____
5. Present position and address for correspondence (in Block letters) _____
6. E-mail ID _____
7. Phone/ Mobile No. _____
8. Fax No _____
9. Educational Qualifications.
(In Chronological order commencing from Bachelors Degree)

| |
|---------------|
| Affix recent |
| passport size |
| self attested |
| photograph |

| S. No | Examination Passed | University/Institution | Year of Passing | Main Subject | Division/ Grade |
|-------|--------------------|------------------------|-----------------|--------------|-----------------|
| | | | | | |

10. Employment Record (details in Chronological order, starting with the first job)

| S.No | Name & Address of the employer/ Institution | Period of service | | Designation of post held and scale of pay | Nature of work and level of responsibility |
|------|---|-------------------|----|---|--|
| | | From | To | | |
| | | | | | |

11. Teaching and research experience _____
12. Administrative and practical experience _____
13. Details of experience possessed as per the eligibility criteria _____
14. (a) Present scale of pay/ pay level _____
(Govt./University/Public Undertaking)
- (b) Present Pay _____
- (c) Period of service in the present scale of pay/pay level _____
15. Any other relevant information _____

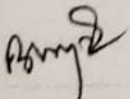
16. Declaration:

I hereby certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/ distorted. If, at anytime I am found to have concealed/distorted any material information, my appointment shall be liable to be summarily terminated without notice/compensation, notwithstanding suitable disciplinary action.

Place _____

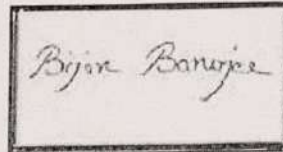
Date _____

Signature of the candidate



Important Points to be Remembered while applying for the post: -

1. A link for filling of the online application form for the post of Director Sher-I-Kashmir Institute of Medical Sciences (SKIMS), Soura, Srinagar shall be available on official website of SKIMS (www.skims.ac.in) w.e.f **16.12.2023**.
2. The application form for the post of Director SKIMS shall be filled online along with images, documents to be uploaded in jpg/jpeg/png and pdf format respectively, wherever required.
3. the candidature of the applicants, who have not uploaded the requisite documents in the online application form as per the prescribed criterion or have uploaded blurred/ unreadable documents, shall be rejected without any notice.
4. Specifications of scanned copy of signature of the applicant in jpg format is given below:-



- a. The applicant has to sign on white paper with Blue/Black Ink pen. Please crop the portion of signature from the scanned document and upload it in the application form.
 - b. The applicant must sign clearly so that the scanned image is clear and may be used for verification.
 - c. Size of file (jpg format) should not be more than 500 KB.
5. The step wise guide for filling up of online application form for the post of Director Sher-i-Kashmir Institute of Medical Sciences is available at (www.advertisement.skims.ac.in).
 6. The last date for the submission of online application form as prescribed in the advertisement shall also be cut-off date for determining the eligibility for the post.

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