



वसुधैव कुटुम्बकम्
ONE EARTH • ONE FAMILY • ONE FUTURE



एक मिनिरात्र कंपनी
A Miniratna Company



Central Coalfields Limited

(A Subsidiary of Coal India Limited)

Personnel/NEE Department

Darbhanga House, Ranchi-834029

Phone No. 0651-2360049/Extn-5341

CIN: U10200JH1956GOI000581

E-mail Id: gmnee.ccl@coalindia.in

Website: <http://centralcoalfields.in>

Ref. No.CCL/HEMM-Shovel/DRIL.OPTR/23-2024/ 4431 -41(H) Date:-04.01.2024

INTERNAL NOTIFICATION
Only for permanent employees of CCL

Application are invited from Cat-I/Cat-II employees of CCL for Selection to the post of Shovel Operator (Trainee) and Drill Operator (Trainee) from amongst the permanent employees of CCL to fill up the sanctioned vacancies as per Manpower budget for 2023-24.

The total requirement for deployment as Shovel Operator (Trainee) and Drill Operator (Trainee) as per Manpower Budget for 2023-24 is as under:

Post	Vacancy
Shovel Operator	22
Drill Operator	11

Qualification and Eligibility Criteria

1. Minimum qualification, eligibility criteria and mode of selection to the post Shovel Operator (T), Excv. Cat-D and Drill Operator (T), Excv. Cat-D as per the Cadre Scheme issued under of NCWA-VII vide no. CIL/C-5B/JBCCI/II No. 21/191 dated 31.08.2007 is mentioned below:

Sl. No.	Designation	Category / Grade	Qualification	Eligibility for Promotion	Mode of Selection
1	Shovel Operator(T)	Excv. Cat-D	Matriculation	Any permanent employee having 2 years Service with qualification of matriculate found suitable for taking training in HEMM Operation will be placed as Trainee in his existing Grade. On successful completion of one year training/trade test, and found successful, will be placed in Excv. Cat-D	Selection/ Aptitude Test
2	Drill Operator (T)	Excv. Cat-D	Class-VIith standard	Any permanent employee with 2 years service and one year successful completion of the job training	Selection/ Aptitude Test

2. Employees in Category -I and Category-II of CCL are only eligible to apply against this internal notification.
3. Candidate must have minimum "GOOD" ACR (Annual Confidential Report) rating in all for immediately preceding 03years i.e. 2020-21&2021-22 & 2022-23.



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4. Vigilance/ Departmental Clearance of candidate should be "Clear"

How to apply:

1. Candidates are advised to apply as per the prescribed Format (Annexure-A) for selection to the particular post which is available on CCL website (www.centralcoalfields.in) under "What's New" tab.
2. Candidates are advised to go through the provisions of the internal notification carefully for assessing his /her eligibility in accordance with the qualification, other norms, caste etc.
3. The last date of receipt of the application in the office of GM(P-HRD), CCL, Ranchi will be on 25.01.2024.
4. All the relevant documents duly self-attested (educational certificates, caste certificates, etc) should be annexed with the application & submitted through proper channel in the office of HOD (MP), CCL, Ranchi.

Mode of Selection:

1. The Selection of eligible employees will be made through a Committee constituted at HQ level.
2. After selection the concerned will be posted in different areas of CCL/Training institute as per requirement for on the job training.
3. On successfully competition of one year on job training they will be placed as Training Operator in grade/Excv. Cat-D.

General Information and Instructions:

1. The cut-off date for the minimum qualification i.e. Matriculation for shovel Operator (T) and Class VIIIth for Drill Operator (T) will be date of issue of this internal notification dated 04.01.2024. (Illustration: The date of issue of internal notification is 04.01.2024 then the cut off date for eligibility of any permanent employees having 02 years Service would be 04.01.2024.
2. The selected candidates are eligible for pay protection as per rule.
3. Candidates shall note that at any stage of selection or later, if a candidate is found indulging in any misconduct, there candidature will be summarily rejected and disciplinary action as per the Certified Standing Order will be initiated apart from any other legal course of action as deemed fit.
4. Canvassing at any stage will lead to disqualification of the candidature.
5. CCL Management reserves the rights to modify/ alter/ restrict/ cancel the selection process, at its discretion without assigning any reason whatsoever. CCL Management reserves to modify the vacancy position under special circumstances. The decision of the D(P), CCL will be final and no appeal will be entertained in this regard.
6. Candidates are advised to apply much before the closing date for submission of application mentioned in this internal notification to avoid delay for any reason, whatsoever.
7. The joining on the selected post will be effective only on reporting at the place of posting on selection within 30 days of issuance of this selection order as per the guidelines issued by CIL vide ref. no. CIL/C5B/JBCCI-X/SC/Determination of Seniority/33 dated:-11-02-2021 available on CCL website under 'info desk' tab.
8. Incomplete applications or applications received after the due date or without signature of candidate/without relevant documents/not through proper channel will be rejected. The bio-data particulars furnished by the employee in the applications must be verified & confirmed from the service Records and certified by the unit Personnel Executive. Similarly, the self attested copy of the certificates/ mark sheets submitted by the employee must be verified from its original and attested by the personnel Executive of the unit. The concerned Area personnel Manager/ SO(P&A) will arrange proper scrutiny of applications at Area level and will certify that the applicant is eligible for consideration for the post applied in terms of the minimum qualification and eligibility for selection as laid down in the cadre scheme.

This issue with the approval of Competent Authority.

General Manager (Pers-NEE),
CCL, Ranchi

Distribution:-

1. All GM Area of CCL.
2. ALL GM/HOD,CCL, Ranchi.
3. All Staff Officer (P&A) Areas.



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4. CMS I/C, GNH, CCL, Ranchi.
5. CMS I/C, CH Ramgarh.
6. Principal BTTI/CETI, Barkakana.
7. All Notice Board.

Copy to:

1. GM(P-HRD), CCL, Ranchi
2. HOD(P&IR), CCL, Ranchi
3. TS to D(P), CCL, Ranchi.



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ANNEXRE-A

**Format for application for the post of Shovel Operator (T), Excv. Cat-D/Drill Operator (T),
Excv. Cat-D**

1. APPLICATION FOR THE POST OF : :
2. NAME (in block letters) : :
3. Present Designation with grade/Category : :
4. Present Place of posting : :
5. PIS No. : :
6. Date of Birth : :
7. Whether SC/ST/General : :
(Photocopy of valid caste certificate duly
Self-attested must be enclosed in case of SC/ST)
8. Date of appointment : :
9. Date of confirmation of initial appointment : :
10. Mobile No. : :
11. Educational qualification : :

I do hereby declare that the above information is true to the best of my knowledge.

Signature of the Candidate

Forwarded:

GM/Project Officer/SO(P&A) with Signature & Seal.