



**JAMMU & KASHMIR ENERGY DEV. AGENCY**  
 SCIENCE AND TECHNOLOGY DEPTT.  
 ZamZam Hotel, Rambagh, Srinagar  
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## ADVERTISEMENT

1. Applications in prescribed format ONLY given with this advertisement are invited from the permanent residents of Jammu & Kashmir, for appointment against the following posts in the Jammu & Kashmir Energy Development Agency (JAKEDA). The appointment shall be made purely on temporary basis, initially for a period of five (05) years as per details given below :

S. No	Name of the Post	District	No. of posts	Pay Scale	Min. Qualification
1	Foreman	Srinagar Budgam Anantnag Pulwama Baramulla Kupwara Jammu Kathua Udhampur Rajouri Doda Poonch	2 2 2 2 2 2 2 2 2 2 2 2	9300-34800 + 4200	Diploma in Civil / Mechanical / Electrical / Electronics Engineering
<b>Sub Total (1)</b>			<b>24</b>		
2	Computer Assistant	Srinagar Budgam Anantnag Pulwama Baramulla Kupwara Jammu Kathua Udhampur Rajouri Doda Poonch	1 1 1 1 1 1 1 1 1 1 1 1	9300-34800 + 4200	B.A/B.Sc/B.Com or equivalent with PG Diploma in IT/Computer Sciences / Computer Application or BCA OR MCA/M.Sc.(IT) or equivalent OR B.E/B.Tech in Computer Sciences / IT / E&C from a recognized University.
<b>Sub Total (2)</b>			<b>12</b>		

3	Junior Assistant	Budgam	1	5200-20200 + 1900	Graduate with knowledge of computer typing at least 35 words speed per minute.
		Anantnag	1		
		Pulwama	1		
		Baramulla	1		
		Kupwara	1		
		Jammu	1		
		Kathua	1		
		Udhampur	1		
		Rajouri	1		
		Doda	1		
Poonch	1				
<b>Sub Total (3)</b>			<b>11</b>		
4	Driver	Anantnag	1	5200-20200 + 1900	Middle pass with 05 years experience and Matric & above with 03 years experience, with valid hill license issued by the competent authority
		Budgam	1		
		Pulwama	1		
		Baramulla	1		
		Kupwara	1		
		Kathua	1		
		Udhampur	1		
		Poonch	1		
		Rajouri	1		
		Doda	1		
<b>Sub Total (4)</b>			<b>10</b>		
5	Orderly/ Chowkidar	Srinagar	1	4440-7440 +1300	Matric (max. 10+2)
		Budgam	1		
		Kupwara	1		
		Doda	1		
		Rajouri	1		
		Poonch	1		
		Udhampur	1		
		Kathua	1		
		Pulwama	1		
		<b>Sub Total (5)</b>			
<b>GRAND TOTAL (1+2+3+4+5+)</b>			<b>66</b>		

2. **Age limit :** Not less than 18 years and more than 40 years as on 01.01.2015.
3. The list of shortlisted candidates shall be got published in the local press as also posted on the JAKEDA's website [www.jakeda.nic.in](http://www.jakeda.nic.in) wherein details of the interview date etc. shall be given.

4. Self attested photocopies of all Academic/ Technical qualification, Age, State Subject certificate, Experience (*if any*) may be attached with the application form & the application form complete in all respects should reach JAKEDA Offices before last date i.e **30.09.2015**.
5. Candidates shall attach their self attested recent passport size color photographs which should be stapled in the top right corner of the application form and the candidate should write his/her name on the reverse of the stapled photograph. The Application Form should be delivered in JAKEDA Offices (**16- New Rehari, Jammu/ First Floor, Zam-Zam Hotel, Rambagh Srinagar**) as the case may be, by or before **30.09.2015** against proper receipt.
6. In case of receipt of large number of applications for the posts mentioned above, the Agency may conduct a written test to shortlist eligible candidates.
7. Candidates will have to appear for an interview/written test to be held at Jammu/ Srinagar as and when called for on their own expenses and no TA/DA will be paid for the purpose.
8. Maximum candidates (up to 5 times the number of posts) against each post shall be called for interview.

**9. Nature of Appointment.-**

- (1) A person appointed under this advertisement shall be initially on probation for a period of five years and after completion of five years his/her service shall be declared as permanent subject to passing of such tests, or successfully undergoing such training, as provided under the Jammu and Kashmir Civil Services (*Classification, Control and Appeal*) Rules, 1956 or as prescribed under the relevant recruitment rules governing the post of service to which he/she has been appointed.
- (2) The appointee shall have to necessarily work for a period of five years on the post against which he/she would be appointed and such appointee shall not be eligible for transfer for whatsoever reason during the temporary service of five years.

**10. Fixation of pay.--**

- (1) During the period of first five years, the appointee shall be entitled to the minimum of scale of pay along with the grade pay applicable to the post against which he/she is appointed.
- (2) Every appointee shall after completion of five years period on probation be entitled to fixation of pay in the time-scale of pay applicable to the post against which he/she is appointed.

**11. Increments, Dearness Allowance and Other Allowances.-**

- (1) The persons appointed under this advertisement shall be entitled to Annual Increments, Dearness Allowance, House Rent Allowance and City Compensatory Allowance after successful completion of their five years' service on consolidated salary.
- (2) These appointees shall be entitled to the benefits under the Medical Attendance Rules and Leave Rules from the date of their appointment itself.

**12. Seniority.-**

- (1) The seniority of person appointed shall be reckoned from the date of his/her appointment.
- (2) The period spent on probation/consolidated salary shall also be reckoned for purposes of calculating the qualifying service of these appointees for pension and other benefits provided under rules.

**13. Selection shall be based on the following criteria:**

(a) Grade Points to be awarded based on the marks obtained in the requisite minimum academic qualification & additional Grade points for higher qualification as per following breakup & calculations and (b) an interview of 20 (twenty) marks/ Grade points.

<b>S.No</b>	<b>Post/ Min. Qualification</b>	<b>Max. Points</b>	<b>Points to be awarded (on pro-rata basis)</b>
1	<b>Foreman</b> Diploma in Civil / Mechanical / Electrical / Electronic Engineering	80	60(for candidates with Diploma)
			70(for candidates with Degree)
			10 (higher qualification- Degree for Diploma holders only)
			10 (experience) Max. 2 points/year
2	<b>Computer Assistant</b> B.A/B.Sc/B.Com or equivalent with PG Diploma in IT/Computer Sciences / Computer Application or BCA OR MCA/M.Sc.(IT) or equivalent OR B.E/B.Tech in Computer Sciences / IT / E&C from a recognized University.	80	60(for Graduate candidates)
			70(for PG and Engineering Graduates)
			10 (experience) Max. 2 points/year
3	<b>Junior Assistant</b> Graduate with knowledge of computer typing at least 35 words speed per minute.	80	60 (requisite qualification)
			20 (experience) Max. 2 points/year
4	<b>Driver</b> Middle pass with 05 years experience and Matric & above with 03 years experience, with valid hill license issued by the competent authority	80	60 (matric & middle)
			10 (higher qualification of 10+2)
			10 (experience) Max. 2 points/year
5	<b>Orderly/ Chowkidar</b> Matric (max. 10 + 2)	80	70 (requisite qualification)
			10 (higher qualification of 10+2)
6	<b>Interview</b>	<b>20</b>	

14. The services of the selected candidates may be terminated by JAKEDA at any time prior to the period of aforementioned five (05) years, without any prior notice or thereafter.
15. A non refundable application fee of Rs.200/- is required to be paid in the shape of Demand Draft in favour of “*Chief Executive Officer, JAKEDA*” for applying for each post, which should be attached with the application.
16. Selected candidates shall not have any claim to regular/permanent appointment whatsoever, as a matter of right.
17. Those candidates who have already applied for the post of Computer Assistants against JAKEDA’s Adv. No.01 dated 9.1.2014 shall have to apply again, however, they shall not be required to deposit the application fee and instead would attach a photocopy of the receipt of the previous application form.

Sd/-  
Chief Executive Officer  
JAKEDA

**Application Form for the post of \_\_\_\_\_ in JAKEDA**

Self attested copy  
of Passport size  
photograph

**Candidate Details**

**Full Name** (*capital letters*) :

D.D No. \_\_\_\_\_ dated \_\_\_\_\_

Parentage :

Gender :

(Male/Female)

Present address for Correspondence :

Tehsil & District :

Pin Code :

Permanent address :

Tehsil & District :

Pin Code :

e-mail :

Mobile No. :

Date of Birth :

Age as on 1.1.2015 :

Option for interview/written test :

(*Jammu / Srinagar*)

**Educational Qualification** :

<b>Exam passed</b>	<b>Board/University</b>	<b>Year of passing</b>	<b>Marks obtained/ Total Marks</b>	<b>Aggregate %age of all the Semesters/years</b>	<b>Subjects</b>

Experience :

Check List(*Tick the documents attached*) :

1. Permanent Resident Certificate (PRC)
2. Qualification Certificate(s)
3. Experience Certificate(s)
4. DoB Certificate
5. Bank Draft of Rs.200/-(*in original – exempted for the candidates, who have already applied for the posts of Computer Assistants in response to JAKEDA's earlier Advertisement*)
6. Driving License (*for the post of Driver*)

Place :

Date :

Signature of the Candidate