



Sher-e-Kashmir
University of Agricultural Sciences and Technology of Kashmir
Shalimar Campus, Srinagar-191 121, Kashmir

Ph./Fax-0194 2461271

Website www.skuastkashmir.ac.in

Advertisement Notice No. 03 of 2019

D a t e d 08 -03 - 2019

Applications on prescribed proforma (Annexure 'A') are invited from permanent residents of Jammu & Kashmir for the following posts:

Sl. No.	Post	No.of posts	Category	Minimum qualifications
01.	Medical Officer Pay Level (L-10 56100-177500)	01	Open Merit	M.B.B.S. Degree from a recognized University Registration from Indian Medical Council Desirable M.D. (Medicine)
02.	Editor Pay Level-6 (35400-112400)	01	Open Merit	Master's degree preferably in English with 50% marks and three years experience in a Govt. Department/ Autonomous Body/ Public or Private mass media organization OR Master's degree in journalism and Mass Communication with 2 years experience in the concerned field in Govt. Deptt./Autonomous body/ Public or Private Mass Media Organization OR M.A./M.Sc./M.Com. in any subject having 10 years of experience in administration having also contributed significantly by way of writing Articles in Journals and Magazines or having handled editorial work in a standard magazine or Journal
03.	Statistical Assistant Pay Level-6 (35400-112400)	02	Open Merit -1 Backward Area -1	M.A./M.Sc. Statistics

04.	Programme Assistant (Computer) (KVKs) Pay Level-6 (35400-112400)	03	Open Merit -1 Backward Area -1 Scheduled Tribe -1	B.Sc. Computer Science/BCA / B. Tech /B.E Computer Science Master's degree in concerned subject with at least 55% marks or equivalent OGPA/ CGPA
05.	Programme Assistant (KVKs) Pay Level-6 (35400-112400)	11	Open Merit - 9 Backward Area -1 Scheduled Caste -1	i. B.Sc. Agriculture and allied science/B.Sc. Bio Sci./B.Sc. Biotechnology ii. Master's degree in concerned subject of Agriculture or Allied Sciences with at least 55% marks or equivalent OGPA/ CGPA
06.	Technical Assistant (Plant Breeding & Genetics) (Pay Pay Level-6 (35400- 112400))	03	Backward Area - 1 Open Merit - 1 ALC - 1	i. B.Sc. Agriculture/B.Sc. Bio. Science ii. Master's degree in concerned subject with at least 55% marks or equivalent OGPA/ CGPA
07.	Technical Assistant (Agri. Economics/Agri. Business Management/Economics) (Pay Pay Level-6 (35400- 112400))	01	Open Merit	i. B.Sc. Agri./B.Sc. Hort. / B.Sc. Forestry/ B.Sc. with Statistics or Mathematics ii. Master's degree in concerned subject with at least 55% marks or equivalent OGPA/ CGPA
08.	Assistant Manager Milk Processing Plant Pay Level-6 (35400-112400)	01	Open Merit	B.Tech Dairy Technology/ B.Tech Dairy Engineering
09.	Assistant Manager (Guest House) Pay Level-6 (35400-112400)	01	Open Merit	<u>Essential</u> Bachelor of Science (Hospitality & Hotel Administration/ Hotel Management) <u>Desirable</u> Master's Degree (Hospitality and Hotel Administration/Hotel Management)
10.	Artist-cum-Photographer Pay Level-6 (35400-112400)	02	Open Merit -01 Backward Area -01	Diploma in Arts and Photography (Developing and Printing) from a recognized institution.
11.	Security Officer Pay Level-6 (35400-112400)	01	Open Merit	i. Matriculation ii. Ex-serviceman of the rank of JCO.
12.	Library Assistant Pay Level- 6 (35400-112400)	03	ALC-01 Open Merit-01 Backward Area-01	<u>Essential</u> 2 nd class Graduate in Library Science

				<u>Desirable</u> Graduate in Science
13.	Medical Assistant Pay Level-4 (25500-81100)	01	01-Scheduled Caste	Must have passed the Medical Assistants Examination of State Medical Department / other recognized Medical Institution Two years experience (relaxable on merit)
14.	Draftsman (Pay Level-4 (25500-81100)	01	01-Open Merit	Two years Diploma in Draftsman course.
15.	Works Supervisor (Civil) (Pay Level-2 (19900-63200)	01	01-Open Merit	ITI trained in Civil works OR 10+2 with two years experience of trade OR Matric with five years experience of trade.
16.	Audio Visual Operator Pay Level-2 (19900-63200)	01	01-Open Merit	10+2 with diploma from "Govt. recognized ITI in the trade.
17.	Livestock/ Veterinary Assistant Pay Level-2 (19900-63200)	10	05-Open Merit 02-Backward Area 01-Scheduled caste 01-Scheduled Tribe 01-ALC	<u>Essential</u> TDC part-I (10+2) Science group with 50% marks (relaxable to 40% in respect of reserved categories) preferably with one years training from a recognized Vety./ Animal Husbandry institute or B.Sc.
18.	Field-cum-Laboratory Assistant Pay Level-2 (19900-63200)	27	08-Backward area 02-Scheduled Caste 03-Scheduled Tribe 01-LAC-01 13-Open Merit	<u>Essential</u> TDC Part-I (10+2) Science group with 50% marks (relaxable to 40% in respect of reserved categories) preferably with one years training from a recognized institute of Agriculture/ Horticulture & allied fields. OR B.Sc. NB: (Applicable for the position appearing at serial 17 & 18 above) Candidates with Bachelors degree in Agriculture/Animal Husbandry/ Home Science/ Agricultural Engineering/and other professional

				<p>fields or with Master's degree in a specialized subject shall also be eligible for the post of Field-cum-Laboratory Assistant/Live Stock Assistant and if selected shall be directly appointed in the Pay Band of ₹ 5200-20200+ Grade Pay ₹2400.</p> <p>Candidates selected by direct recruitment for the post of Field-cum-Laboratory Assistant and Live Stock Assistant shall have to undergo apprenticeship at various Farms/Laboratories of the University for a period of two years. Provided that the candidates who have already undergone one Year's training in Agriculture/Horticulture/ Animal Husbandry and Allied fields in a recognized institute or held B.Sc. Degree shall undergo apprenticeship for a period of one year only. The apprentices shall have to pass a test prescribed by the University in order to complete the apprenticeship satisfactorily. The period of apprenticeship shall be extendable by six months in special cases where a candidate fails to complete the same satisfactorily subject to a maximum of one year. Candidates failing to complete the apprenticeship satisfactorily within the prescribed time limit shall forfeit their claim for appointment and their apprenticeship shall stand terminated at the expiry of the stipulated period.</p> <p>During the period of apprenticeship, the candidates shall receive stipend @ Rs. 3000/- P.M. The stipend will be debited to the salary head of account of the particular post against which the apprentice is adjusted</p>
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19.	Workshop Assistant Pay Level-2 (19900-63200)	01	01-Scheduled Caste	i. Matric ii. ITI Diploma in the trade in Automobiles
20	Mason Pay Level-2 (19900-63200)	01	01- Open Merit	i. Matric ii. ITI Diploma in the trade
21.	Fieldman (AICRP-VC) Pay Level-2 (19900-63200)	01	01-Open Merit	Matric and 5 years work experience in Horticulture field.
22.	Translation Assistant	01	01-Open Merit	i. Graduate with Kashmiri/ Urdu/ Hindi as one of the subjects. ii. Proficiency in concerned language.
23.	Tractor Driver	07	03-Open Merit 02 -Backward Area 01-Schedule Caste 01-Schedule Tribe	i) Matric ii) Valid Tractor Driving License Note: Will also drive all other farm machinery equipments/ moving machines etc.
24.	X-ray Lab. Technician 5200-20200+1900 (unrevised)		01-Open Merit	10+2 with diploma in Radiology from recognized Institution.
25.	X-ray Technician 9300-34800+4200(unrevised)		01-Open Merit	Bachelor's degree in Radiology.
26.	Operation Theatre Assistant 5200-20200+1900(unrevised)		01-Open Merit	10+2 with diploma in Operation Theatre Technology / Theatre Assistant from recognized Institution.
27.	Operation Theatre Technician 9300-34800+4200(unrevised)		01-Open Merit	B.Sc. in Operation Theatre Technology from a recognized Institute

General conditions:

- 1) Last date for receipt of Application Forms **28 March 2019 (upto 4.30 p.m)**
(Any Application Form that may reach SKUAST-K after last date of receipt will not be entertained) at the risk and responsibility of applicant.
- 2) Age as on 01-01-2019 : Minimum =18 years
General Category Candidates : Maximum = 40 years
Reserved Category Candidates =43 years
Physically challenged Candidates =42 years
In-service Candidates/Ex-serviceman =40 years
- 3) The applications on prescribed format, complete in all respects should reach the office of **Registrar, Sher-e-Kashmir University of Agricultural Sciences & Technology of Kashmir, Shalimar Campus, Srinagar-190025** by the stipulated date duly accompanied

with a Bank Draft for ₹ 500/- (Rupees five hundred only) non-refundable pledged to *Comptroller, Sher-e-Kashmir University of Agricultural Sciences & Technology of Kashmir, Shalimar-190025, Srinagar payable at J&K Bank Ltd. Shalimar, Branch, SKUAST-K, Srinagar.*

- 4) The last date for receipt of Application Forms, as stipulated above, shall be the cutoff date for determining the eligibility for the post. Any qualification/experience acquired thereafter shall not be considered.
- 5) The application will be accepted in the prescribed format only.
- 6) Only relevant qualifications including category status etc. should be recorded in the Application Form, which shall be in possession of the candidate on or before the last date for receipt of Application Form.
- 7) The certificates/testimonials or any other documents attached with the Application Form in support of his/her eligibility for the post shall be subject to verification by the University at any time for authenticity and genuineness at the risk and responsibility of the concerned.
- 8) The original certificates and testimonials which are in possession of the candidate on or before the last date of receipt of Application Forms shall be required to be produced by the applicants at the time of conduct of test or interview.
- 9) The number of post/s indicated here-in-above is tentative and subject to increase or decrease at the sole discretion of the University at the time of appointment.
- 10) The University reserves the right to defer filling up of any or all posts advertised here-in-above without assigning any reason thereof.
- 11) In-service candidates shall be required to submit Applications Form through proper channel which should reach in the office of Registrar, Sher-e-Kashmir University of Agricultural Sciences & Technology of Kashmir, Shalimar Campus, Srinagar within **30 days** after the last date of filling of application form i.e. ----- **However, Advance Copy may be submitted by/or before the last date prescribed in the Advertisement.**
- 12) No TA/DA will be paid to the candidates for participation in the test or interview
- 13) The prescribed qualifications reflect the bare minimum requirement of the job and mere possession thereof shall not entitle a candidate to be called for written test/interview. Grant of weight age to the higher qualification in relevant line/discipline may be as per the decision by the University.
- 14) In case the number of candidates will be much larger, short listing of the candidates will be followed in the manner/ratio to be decided by the University for appearing in Written/Trade test/interview.
- 15) Canvassing by any candidate in any form will render him/her disqualified for the post.
- 16) Call letters shall not be issued individually; however, University shall give wide publicity through print and electronic media, official Website (www.skuastkashmir.ac.in) of the University about the venues, dates of the written test/interview for the information of eligible candidates. No claim of being unaware of the dates/schedule for written test/interview shall be entertained.
- 17) The selection procedure including short listing of candidates besides syllabus for written test shall be notified separately and shall be available on the University website (www.skuastkashmir.ac.in)
- 18) The intending candidates who wish to apply for more than one post, separate Application Form must be submitted with requisite bank draft for Rs.500/-
- 19) In case of any dispute, any suite or legal proceedings against University, the jurisdiction shall be restricted to the Courts at Srinagar, J&K.

- 20) Applications not accompanied by necessary supporting documents, self attested copies of degree certificate/marks sheet/experience certificate/category certificate (if applicable) issued by the competent authority and the incomplete applications shall be rejected summarily.
- 21) The candidates shall necessarily indicate his/her active Cell No. and the e-mail address in the relevant column of the Application Form for any communication/clarification, failing which the University shall not be held responsible for any lapse.
- 22) That the service conditions including mode of appointment shall be governed in accordance with the SKUAST-K Statutes and rules of the University as are in force with amendments or as may come into force from time to time, together read with provisions of J&K CSRs, wherever applicable at the time of appointment.
- 23) Xerox of the following certificates duly attested be attached with the Application Form:
- Date of Birth Certificate/Matriculation Certificate.
 - Permanent Resident Certificate
 - Category certificate, if any
 - Educational Qualification (Degree certificate from recognized institution) prescribed for the post



Assistant Registrar (GAD)

No: AU/Adm/(GAD)/Adv-NT/2019/21872-21972

Dt: 08 - 03- 2019

Copy for information and necessary action to the:

- All Officers of the University_____
- All Heads of Divisions/Regional Research Stations/Centres/ Institutes/Units/ KVKs of SKUAST-K
- Secretary to Vice-Chancellor, SKUAST-K, Shalimar. He is requested to get this Notice published in two leading local dailies.
- I/C ARIS for placing on University website.
- University Advertisement Notice file (w.3.s.c.)
- Notice Board.



Sher-e-Kashmir
University of Agricultural Sciences & Technology of Kashmir
Shalimar, Srinagar – 190 025
Ph/Fax No. : 0194-2461271

Self-attested
recent
photograph

APPLICATION FORMAT

APPLICATION FOR THE POST OF: _____

Advertisement Notice No. & date : _____

Bank Draft No _____ Dated: _____ Amount ₹ _____ Bank _____

1. Name of the candidate (in block letters as per Matriculation Certificate)

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2. Father's name

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3. Date of Birth

DD MM YYYY

Age as on 1.1.2019

Years

Months

Days

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4. Permanent residential address

(Attach copy of State Subject Certificate)

5. Address for Correspondence

6. Cell /Phone No.

7. Email address

8.	Qualification:				
Class/ Trade	Year of passing	Marks obtained	Percentage of marks	Board/University/ Institute	
Academic					
Technical					

09. Experience if any (attach certificate) from a
recognized Organization/Institute

10. Reserved category if any(Attach relevant certificate from competent authority) : _____
11. List of certificates/testimonials enclosed : _____
12. Total number of enclosures : _____

13. If in service, provide following information:

Name of Department	Post held	Pay Band/Grade Pay	Date of appointment

Declaration

I _____ S/o/D/o _____
R/o _____ do hereby solemnly affirm and declare that the entries made in the application form are true and correct to the best of my knowledge and nothing has been concealed or suppressed therein.

I undertake an oath that if any misrepresentation of facts or concealment of any information in the above application is found at any stage I shall be liable for action as warranted under rules.

Signature of the candidate

(To be filled up by the Forwarding Department)

The applicant _____ is holding the post of _____ of _____ in the institution/department on temporary/permanent basis since _____ in the Pay Level _____

This Department /institution shall have no objection in case the application is considered.

Seal & Signature of the Forwarding Officer of the concerned Department

Ref. No. _____
dated _____