



JAMMU AND KASHMIR PUBLIC SERVICE COMMISSION

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Subject: Filling up of the post of Assistant Director (Technical Cadre) and District Coordinator (Technical Cadre) in J&K Science & Technology Department.

Ref: Science and Technology Department's indent No. ST/Adm/12/2019
Dated 21.6.2021.

Notification No : 10 - PSC (DR-P) OF 2022

Dated: 26 -04-2022

Applications, through online mode, are invited from the applicants who are domiciled in the Union Territory of Jammu & Kashmir possessing the prescribed Academic /Professional qualification and age for the post of Assistant Director (Technical cadre) and District S&T Coordinator(Technical cadre) in terms of the "Jammu & Kashmir Science and Technology (Gazetted) Service Recruitment Rules, 2020 issued vide Notification No. 01-JK(ST) of 2020 dated 27.8.2020 and amended from time to time and "Jammu & Kashmir Probationer (Condition of Service, Pay & Allowance) Fixation of Tenure Rules, 2020" notified vide S.O. 192 of 2020 dated: 17.06.2020 and Jammu & Kashmir Special Recruitment (Amendment) Rules, 2020 notified vide S.O 194 dated 17.06.2020 and Jammu and Kashmir Public Service Commission (Business and Procedure) Rules, 2021 and upto date Jammu & Kashmir Public Service Commission (Conduct of Examination Rules) 2022, as amended from time to time.

IMPORTANT

- The Application Form together with instructions for filling up the Application Forms will be available at the website of the Commission from **27.4.2022**.
- Candidates are advised to go through the instructions and all the eligibility conditions prescribed for the post before filling the online Application Form.
- Last date for filling of online Application complete in all respects along with the requisite fee (online mode only) is **26.05.2022**
- The last date for receipt of online applications provided in the notification shall be the cut-off date for determining the eligibility as regards acquisition of Domicile certificate and educational and professional qualifications.
- The minimum and maximum age will however be reckoned with reference to **1st January, 2022**.
- Candidates can edit some of the fields in their online application form w.e.f **28.05.2022 (12.01 a.m) to 30.05.2022 (up to 11.59 PM)**. Instructions in this regard will be separately made available on the website.
- Candidates are required to upload all the mandatory prescribed/requisite documents along with the online application form.
- In case the mandatory prescribed/requisite documents are not uploaded with the online application form, the application form/candidature of the applicant is liable to be rejected without any further notice
- Candidates are not required to submit hard copy of the online application form or any other documents to the Commission at the time of filling up online application form.
- The candidate will however be required to present/produce a down loaded copy of the online application form alongwith the original certificates at the time of documentary verification.
- Candidates are advised in their own interest to submit online applications much before the closing date and not to wait till the last date to avoid the possibility of disconnection/inability to pay fee or failure to login to the online application portal on account of heavy load on the website during the closing days.
- The tentative date of Written Examination shall be notified separately

2. Name of post/scale of pay/Prescribed qualification

Item No.	Post	Pay Scale	Qualification
1	Assistant Director (Technical Cadre)	Level-8 47600-151100	i. First Class Masters Degree in any branch of Science/Mathematics/Statistics or First Class Masters Degree in Engineering from any recognized Institution/University
2	District S&T Coordinator (Technical Cadre)	Level-8 47600-151100	ii. Two years of experience in the field of Research in Design and Innovation from any recognized Institution. Explanation: "Only such experience shall be considered which has been acquired by the candidate after post graduation as Design Fellow from the recognized Institution".

3. Details of posts with category wise breakup is given below

Name of the Post	OM	Total
Assistant Director (Technical Cadre)	01	01
District S&T Coordinator (Technical Cadre)	01	01

4. Age as on 1st January 2022

The requirement of age for candidates belonging to prescribed Category is as follows:-

S.NO	Category	Age limit	Not born after	Not born before
1	OM	40	01.01.2004	01.01.1982
2	In service candidate/Government	40	01.01.2004	01.01.1982

5. Domicile

The candidate should be a Domicile of the Union Territory of Jammu & Kashmir. The candidate must possess the Domicile Certificate issued by the Competent Authority in the prescribed format as on the last date prescribed for submission of online application form.

6. Requisite Fee

After successful submission of the online application form, candidate will be required to deposit requisite fee through online mode. The amount of fee to be paid is Rs. 1000/-:

Note:

- (i) The application Form submitted without deposition of the fee, which gets substantiated through reflection of the same on the application form, shall be treated as incomplete and candidature shall be deemed to have been rejected without any notice. No representation against such rejection shall be entertained.
- (ii) Submission of multiple applications by way of prefixing Mr/Ms or through generation of multiple User ID's or any other mode, followed by either non-payment of fee particulars or fee particulars (TID) of one application (RID) being mentioned against another application with a different RID would lead to rejection of the online application. The applicants who are submitting multiple applications should note that only the applications with higher Registration ID (RID) number shall be entertained by the Commission and fee paid against one RID shall not be adjusted against any other RID number. Besides, a strict disciplinary action including the cancellation of candidature and debarment from appearance in future examinations of J&K PSC will be taken against such applicants.

7. Documents to be uploaded

While filing the online application form the applicants are required to upload the documents as per details given below:-

a) Documents (Mandatorily):-

- i) Date of Birth Certificate (Secondary School/Matric certificate)- 01 leaf.
- ii) Domicile certificate-01 leaf
- iii) Masters degree certificate alongwith consolidated marks cards-upto 05 leaves
- iv) Experience certificate- 2 leaf

b) Documents (Mandatorily) if claiming benefit under in service:-

- i) In-Service certificate signed by HOD.

C) Any other document for which the candidate is claiming weightage as per Provisions laid down in J&K PSC(Business and Procedure) Rules, 2021:-

- i) Distinction in Sports (certified by Secretary, J&K Sports Council to be an outstanding Sports person in terms of J&K (Appointment of Outstanding Sports Persons)Rules, 1998 -01 leaf
- ii) Distinction in NCC activities (Holder of Grade "C" Certificate)- 01 leaf
- iii) Gold Medal for overall first position in the minimum prescribed qualification -01 leaf. In case he convocation for award of Gold Medal has not been convened, a certificate from the competent authority shall be uploaded to the affect that he/she is entitled to Gold Medal for securing overall first position in the prescribed qualification and that the same shall be awarded in the Convocation of the University/Institution.

It may be noted that no further opportunity to upload any document shall be provided hereafter and action under rules including rejecting of applications/candidature etc. will be taken.

8. Scheme of Selection

1. Selection shall be made in terms of the provisions contained in Rule 43(ii) of the Jammu and Kashmir Public Service Commission (Business and Procedure) Rules, 2021.
2. The OMR based written examination will comprise of 100 MCQ/Objective type questions of one (01) mark each to be answered in two hours (120 minutes) on the basis of Syllabus annexed with the notification.

(a) Each question will be followed by four (a,b,c,d) answer options. The candidate will have to encircle/blacken the option he/she thinks is right/correct on the OMR answer sheet with blue/black ball pen.

(b) There will be negative marking for incorrect answers for all questions as detailed below:-

(i) There are four options for the answer to every question. For each question for which wrong answer has been given by the candidate, one-fourth (0.25) of the marks assigned to that question will be deducted as penalty;

(ii) If the candidate gives more than one answer, it will be treated as a wrong answer even if one of the given answers happens to be correct and there will be same penalty as above for that question;

(iii) If a question is left black i.e no answer is given by the candidate, there will be no penalty for that question.

The Syllabus for the Written Examination is enclosed as Annexure "A" and is also available on the website of the Commission (www.jkpsc.nic.in).

9. Provision of Compensatory Time and Assistance of Scribe

On request of a visually impaired (Blind) or any other candidate with Locomotor Disability and Cerebral Palsy where dominant (writing) extremity is affected to the extent of slowing the performance or function (minimum of 40% impairment), the candidate shall be provided assistance of an amanuensis (Scribe) on production of a Disability Certificate issued by the Standing Medical Board or Medical Board constituted by the Government. The scribe should have at least one qualification below than the requirement for the post applied for by the candidate(s) and further should be from an academic stream different from that stipulated for the post. The scribe shall be paid remuneration charges by the Commission equivalent to the honorarium paid to the Invigilator.

Provided the concerned Supervisor shall ensure that the scribe provided to the candidate on the day of examination shall not extend any type of help to the candidate in solving the questions.

Compensatory time of 20 minutes per hour shall be permitted for the visually impaired (Blind) candidates and candidates with Locomotor Disability and Cerebral Palsy where dominant (writing) extremity is affected to the extent of slowing the performance or function (minimum of 40% impairment) as certified by a Standing Medical Board.

10. The necessary instructions regarding filling up of online applications are given herein below:

- a) Candidates are required to apply online through the website of the Commission i.e <http://www.jkpssc.nic.in>. No other means/ mode of application shall be accepted.
- b) Candidates are first required to go to the JKPSC website www.jkpssc.nic.in and click on the link "One Time Registration" or click on Login menu if you have already created your profile with the JK PSC.
- c) After logging into your account, candidates are required to fill all the requisite fields of One Time Registration (OTR) i.e. personal information, contact information & educational qualification, service details etc.
- d) The candidate shall also be required to upload the image of date stamped recent passport size color photograph and signature. The photograph should not be taken earlier than 01.01.2021.
- e) Size of the photograph (passport size) and signature must be between 10kB to 20kB in *.jpeg or *.jpg only.
- f) After successful submission of all the details in your OTR account, check the eligibility conditions as mentioned in the advertisement notification before applying for the post.
- g) Click on the "show examination" as shown against the respective post/examination you want to apply.
- h) On Clicking on the "show examination" a window will appear on your computer screen. Select the month of the advertisement notification for which you want to apply, a link(s) for the post(s) will appear on the computer screen.
- i) An "APPLY" button is shown against the respective post and the candidates will click on the APPLY button against the post he/she is eligible.
- j) On clicking "APPLY" button, an instruction window will appear. Candidates should read instructions carefully before clicking on "APPLY" button at the bottom of the webpage.
- k) On clicking "APPLY" button, the system will display all facts/particulars that a candidate may have mentioned while filling up the necessary fields of his/her OTR account. Candidate shall fill up the remaining required fields in the application form and accept the declaration thereof.
- l) Once the candidate is satisfied *about the correctness* of the filled in details, then, he or she may click on "SUBMIT" button to finally push the data into server with successful submission report.

- m) On successful submission of the basic details, the candidates will be required to pay the online fee and uploading of the documents, for final submission of the online application form.
- n) Candidates can pay the requisite fee through online mode in the "SUBMITTED APPLICATIONS" menu in your account.
- o) After successful payment of the fee, the fee status will get reflected on the Online Application form. Candidates can check the fee status by clicking on the *Print Application Button* in the submitted Applications menu in your JKPSC account. In case the payment status shows either "not submitted or under processing or status has not been reflected on your submitted application form", candidates(s) are advised to contact the JKPSC office at Solina Srinagar/Resham Ghar Colony Jammu immediately for clarification. Further where the online fee is paid through other service providers the candidate must ensure that not only the amount of fee is debited from his/service provider's Account but also credited into the official account of JKPSC.
- p) The candidate would be able to get the printout of his/her submitted application only after the payment of the requisite fee and uploading of requisite documents viz *Date of Birth Certificate, Degree Certificate, Category Certificate and Domicile Certificate*.
- q) The JKPSC will not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of written examination and therefore, candidature will be accepted only provisionally. The candidates are advised to go through the requirements of educational qualification, age, etc. and satisfy themselves that they are eligible for the post(s). Copies of supporting documents will be sought at the time of document verification. When scrutiny is undertaken, if any claim made in the application is not found/substantiated by proof, the candidature will be cancelled and the Commission's decision shall be final and binding.
- r) Please note that the above procedure is the only valid procedure for applying. No other mode of application or incomplete steps would be accepted and such applications would be rejected.

11. Centre of Examination

- I. The examination will be held at Srinagar & Jammu Centres. All the candidates shall indicate the option for examination centre as indicated above.
- II. The allotment of centres shall be at sole discretion of the Commission and once a centre is allotted to a candidate, request for a change of centre will not be entertained.
- III. Information about the Examination indicating the time table and Centre of Examination for the candidates will be uploaded on the website of the Commission about two weeks before the scheduled date of examination. If any candidate does not find his/her Roll Number on the website of the Commission, one week before the date of examination, he/she must immediately contact the Commission's Office at Srinagar/Jammu, with proof of having submitted his/her application. Failure to do so will deprive him/her of any claim for consideration.
- IV. Candidate must submit his/her online application form, Email ID and Mobile Number along with his/her Name, Date of Birth and Name of the

Examination, while addressing any communication to the Commission. Communication from the candidates not furnishing these particulars shall not be entertained.

- V. Admit Cards will be available for downloading about two weeks before the date of examination on the official website of the Commission i.e. jkpsc.nic.in. Candidate must bring legible printout of the Admit Card/Roll Number Slip to the Examination Hall.
- VI. For securing entry into the centre of examination, in addition to the Admit Card/roll Number Slip, it is mandatory to carry at least two passport size recent colour photographs (not taken earlier than 01.01.2021) and any of the valid Photo-Id proof in original such as:
 - i. Aadhar Card/ E-Aadhar,
 - ii. Voter's ID Card,
 - iii. Driving License,
 - iv. PAN Card,
 - v. Passport,
 - vi. School /College/University I- Card
 - vii. Employer ID Card.

12. Editing of the online application form

Candidates who have successfully submitted the online application form along with requisite fee will be allowed to edit some of the fields in their submitted online application form within three days after the cut-of date i.e from **28.05.2022 to 30.05.2022**. Detailed instructions in this regard will be made available on the website.

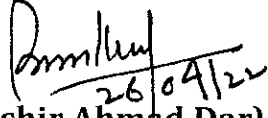
13. Action against candidates found guilty of misconduct

Candidates are advised that they should not furnish any particulars that are false or suppress any material information.

A candidate who is, or has been, declared by the Commission, to be guilty of:

- i. obtaining by wrongful support of his/her candidature by any means, or
- ii. impersonating, or
- iii. procuring impersonation by any person, or
- iv. submitting fabricated documents or documents which have been tampered with or
- v. making statements which are incorrect , or false or suppressing material information, or
- vi. resorting to any other irregular or improper means in connection with his/her candidature for the selection, or
- vii. using unfair means during the test, or
- viii. writing irrelevant matter including obscene language or pornographic matter , in the script(s), or
- ix. misbehaving in any other manner in the examination hall, or
- x. harassing or doing bodily harm to the staff employed by the Commission for the conduct of the test, or
- xi. attempting to commit or , as the case may be, abetting the Commission of all or any of the acts specified in the foregoing clauses may, in addition to rendering himself/herself liable to criminal prosecution. shall be liable;

- (a) to be disqualified by the Commission from selection for which he/she is a candidate , and/or
- (b) to be debarred either permanently or for a specified period:-
- (i) By the Commission from any examination or selection held by them.
- (ii) By the Union Territory Government from any employment under them, and
- (c) if he/she is already in service under Government, disciplinary action can be taken against him/her under the appropriate rules.


26/04/22
(Bashir Ahmad Dar) JKAS
Secretary
J&K Public Service Commission

No: PSC/DR-II/Asstt. Director/Distt. Coord/2021/13

Dated: 26 .04.2022

Copy to the: -

1. Secretary to Government, Science & Technology Department Civil Secretariat, Jammu/Srinagar.
2. Director, Information Department J&K. He is requested to publish the Notification in all the leading local dailies of the Union Territory of J&K, for at least three consecutive days and furnish the same to this office for records purpose.
3. Controller of Examination, J&K Public Service Commission.
4. General Manager, Govt. Press, Jammu/Srinagar for publication of Notification in the next issue of Govt. Gazette with request to furnish the hard copies of the same to this Commission for record purpose..
5. P.S. to Chairman, J&K Public Service Commission for information of the Hon'ble Chairman.
6. P.S. to Member _____, J&K PSC for information of Hon'ble Member for information.
7. In charge website, J&K Public Service Commission for uploading of the Notification on the website for wider publicity
8. In charge Camp Office, Srinagar for pasting the notice on the notice board for information of aspirants
9. Notice Board, J&K Public Service Commission, Srinagar/Jammu for information of the aspirants.
10. Stock file/Main file.